



Minutes

Town Commission
Regularly Scheduled Meeting
Tuesday • February 14, 2017 • 7:30 pm

1. Call to Order: 8:25 pm
2. Invocation & Pledge of Allegiance to Flag
3. Roll Call:
Commissioners Attending:
 - Joseph Aufmuth Present
 - Michael Berkowitz Present
 - Virginia Mance, Mayor Present
 - Timothy Parker Absent with notice
 - Mike Roberts, Mayor Pro-Tem Present

 - Debbie Gonano, Town Administrator Present
 - Stephen Lee, Town Attorney Present
 - Patty Polk, Deputy Town Clerk Absent with notice
4. Consent Agenda Approval:
 - A. Agenda Approval
 - B. Minutes of Regular Meeting of January 10, 2017
 - C. Review & Acceptance of Financial Transactions & Reports
Motion made and seconded (Aufmuth/Berkowitz) to adopt the consent agenda as submitted; passed 4-0
5. Guests:
 - A. Mayor Talmadge Bennett, Horseshoe Beach – Presentation of Appreciation Plaque – Mayor Bennett presented the Town of Micanopy a plaque of appreciation and designating Micanopy as Horseshoe Beach’s ‘Sister City,’ offering aid to Micanopy should natural disaster ever befall our wonderful town.
 - B. Tom Staley, President Thrasher Warehouse Preservation Corporation – Annual Report
Tom Staley presented the annual report including the history of the board restoring the buildings and the potential upgrade of an additional handicap ramp to the parking lot side of Thrasher Warehouse II.
Motion made and seconded (Aufmuth/Berkowitz) to accept the report as submitted; passed 4-0
6. Citizen’s Forum:
 - A. Julie Penrod Glenn and Brenda Flowers, Concerned Citizens of Micanopy, submitted written grievances and asked the Town Commission and Town Administrator for a written response within 7 days. They indicated that they had also given the media a copy of their statement.
 - B. Beth Allerton, Micanopy Librarian, announced that senior library specialist, Carla Caudill, is retiring March 9, 2017 and will be replaced by a knowledgeable person. Carla is known for her preschool story hour and has visited Micanopy Area Cooperative School (MACS) on a monthly basis to present story time. Carla will be missed. Also, Ms. Allerton provides town email information to those residents who do not have email service. The library is available to help anyone with emails or computer use.
 - C. Layla Ruffino, NE Evans Ct, wanted to know if it is possible to have the budget posted more than once a year. Although the budget is only prepared annually and posted online, Mayor Mance stated that a public information request can be submitted to Town Hall for any financial reports.
 - D. Jeff Ripple spoke regarding the space left by the removed trees. He asked if it would be possible to post plans for any further improvements to the downtown islands. He stated that, although some may be happy with the downtown area improvements, the area is not acceptable. With \$30,000 remaining WSPP funds, possibly some additional changes can be made. Mayor Mance responded that with this time-consuming process, we have had years of planning and talking, and it was the Commissions’ decision to act; any decisions in the future will be brought to a workshop for citizens input.
 - E. Grace Fuller, discussed the trail at the Micanopy Native American Heritage Preserve (MNAHP) and wanted to know if

the WSPP funds be used to improve this park? Commissioner Aufmuth stated that Ms. Fuller can head up efforts to improve this park. Town Administrator Gonano pointed out that WSPP projects must be on the County-approved list.

- F. David Massey, Seminary Ave, would like more info about the upcoming election. Mayor Mance stated that the election is March 14, 2017, polls are here in the Commission Chambers and will be open from 7 am – 7pm. Troy Blakely is running unopposed in Seat #4, and he will be seated on March 14, 2017 for a 3-year term. Michael Roberts and Layla Ruffino are running for Seat #5, and the winner will be determined on election day. Resolution 2017-01 was emailed to everyone on our email list and the information is on our website and calendar at micanopytown.com.
- G. Don Duer, SW Whiting St, Happy Valentine’s Day, Mr. Duer is encouraging the town staff to read the code and follow them. He believes that a shed can be built in the front yard and not at the side or rear of the house as he had been told by staff. Town Administrator Gonano reminded Attorney Lee that they had exchanged emails on this topic. (*Per LDC Section 2.02.03(D), R-2 does not specify front setbacks for accessory structures; therefore, accessory structures are not permitted in the front yard.*)
- H. Jeffery Forbes, Ocala Ave, would like to go on record as saying that he is concerned with the amount of distain he sees between the Town Manager, Town Commission, and the P&HPB. Mr. Forbes believes that the P&HPB’s advice should have been followed and that professionals would never have handled a project in this manner.
- I. Tara Lowe-Philips, Micanopy Middle School, is inviting everyone to their silent auction, come on out, see the school, and meet the teachers.
- J. Holly Morris, NE Cholakka Blvd, asked that the agenda be emailed to residents, asked for a copy of information included in the Commission’s monthly meeting package, and asked that a monthly financial report be made available. Mayor Mance asked about emails lists and Attorney Lee answered that there is no legal aspect to emailing a partial list of residents.

7. Citizen Board and Committee Reports:

- A. Planning & Historic Preservation Board – Fro Warren, Chair gave verbal report.
The board met on January 24, 2017, had an organizational meeting, and he is chair again with Ann Baird being nominated Vice-Chair. They are working on the sign ordinance and thank you, Mr. Lee, for hours of enjoyment. The P&HPB tabled the floor area ratio as it is better to work on one thing at a time.
- B. Tree Committee – Paul Cohen, Tree Committee Member, discussed the Sanders tree permit and explained that he is going to talk to IFAS and other arborists in Gainesville regarding this permit. Mayor Mance asked for an estimated time frame to complete this tree permit, and she will be available to attend the Tree Committee meeting to discuss this further. Ms. Bartsch tree permit was approved. Murray tree permit to remove 3 dead pecan trees was withdrawn, as the trees were not dead, only dormant. Discussion ensued regarding the Committee gaining access to the meeting room, and the Mayor responded that we will make arrangements.

8. Town Attorney Report: Attorney Lee gave report

He has sent out two letters to two people who owe for Occupational License and if they do not pay then we should file a suit. This would require commission authorization to recover the fee and our costs. Cannot file until March 2, 2017; this can wait until the next commission meeting. Mayor Mance recommends waiting to make any decision until our next meeting.

Motion made and seconded (Aufmuth/Roberts) to table this matter until the next meeting; passed 4-0

Bud DesForges recommends sending them a letter stating what will happen if they do not pay. Attorney Lee has already explained the consequences in the letters sent to the delinquent accounts.

9. Town Administrator Report

- A. North Central Florida Regional Planning Council – Contract for land planning for the period January 1 – September 30, 2017. NCFRPC is subsidized by the state and will save Micanopy money on land planning services.

Motion made and seconded (Aufmuth/Berkowitz) to accept the NCFRPC contract as submitted; passed 4-0

10. New Business:

- A. RFP Town Attorney
Town Administrator Gonano presented a Request for Proposal (RFP) for attorney services to the Commission. Mrs. Gonano will post the RFP on the town website and email it to all surrounding municipalities and the Florida League of Cities open job postings. Attorney Lee recommended that the RFP also be sent to the Florida Bar News.

Motion made and seconded (Aufmuth/Berkowitz) to accept the RFP as submitted; passed 4-0

- B. Micanopy Great American Clean-Up Day Saturday, April 1, 2017

Town Administrator Gonano reported that the Town’s annual clean-up day is scheduled for Saturday, April 1st.

11. Unfinished Business:

- A. Rewiring Water Plant

Town Administrator Gonano reported that the water plant needs electrical upgrades to bring the plant up to current

specs.

Motion made and seconded (Aufmuth/Berkowitz) to write a Request for Proposal (RFP) for an engineer to prepare a schematic of the water plant operations.

12. Town Commissioner Reports:
 - Commissioner Joseph Aufmuth:
 - Commissioner Berkowitz:
 - Commissioner Timothy Parker: Absent with notice
 - Commissioner Mike Roberts:
13. Mayor Ginny Mance Report:
14. Adjourn: 9:12 pm

MINUTES APPROVED:

As submitted _____ as amended _____ at Town Commission Meeting _____

Virginia Mance, Mayor

Patty S. Polk, Recorder