



MICANOPY, SEMINOLE CHIEF

Minutes

Town Commission

Regularly Scheduled Meeting

Tuesday • May 9, 2017 • 7:30 pm

1. Call to Order: 7:30 pm
2. Invocation & Pledge of Allegiance to Flag
3. Roll Call:
Commissioners Attending:
 - Joseph Aufmuth, Mayor Pro-Tem Present
 - Troy Blakely Present
 - Virginia Mance, Mayor Absent with notice
 - Timothy Parker Absent
 - Mike Roberts Present

 - Debbie Gonano, Town Administrator Absent with notice
 - Stephen Lee, Town Attorney Present
 - Patty Polk, Deputy Town Clerk Present
4. Consent Agenda Approval:
 - A. Agenda Approval
Motion made and seconded (Blakely/Roberts) to approve the agenda as amended, adding the lot the Town has for sale on NW 7th Terrace to 11E; passed 3-0
 - B. Minutes of Regular Meeting and Special Meeting of April 11, 2017 and Workshop of May 2, 2017
Motion made and seconded (Roberts/Blakely) to approve the above minutes as submitted; passed 3-0
 - C. Review & Acceptance of Financial Transactions & Reports
Motion made and seconded (Blakely/Roberts) to accept the financial transactions as submitted; passed 3-0
5. Guests: None
6. Citizen's Forum
 - A. DeDe DesForges, Fall Festival Committee, the festival is requesting use of the ball park for RV camping on Friday, October 27 & Saturday October 28, 2017 for use by the Festival vendors.
Motion made and seconded (Blakely/Roberts) to approve use of overnight RV camping October 27 & 28, 2017 for Fall Festival vendors; passed 3-0
Also, Ms. DesForges would like to request that the fire department only rope off one side of the streets to allow for more parking areas. Commission recommends that the Festival members work this out with the Fire Chief and if needed come back to the commission with any problems.
 - B. Jerry Morris, NE Chokolka Blvd, noticed that the Alachua County Sheriff's Department has speed detectors located by the Micanopy Area Cooperative School (MACS) and he doesn't think that is where the speeders are and wonders if they will check other areas. Mayor Pro-Tem Aufmuth responded that they will check more areas as time and equipment allows.
 - C. Monica Fowler, Micanopy Chamber of Commerce, announced an upcoming event scheduled for 2:00 pm - Micanopy Veterans Memorial Service at the Veterans Memorial marker on May 27, 2017.
7. Citizen Board and Committee Reports:
 - A. Planning & Historic Preservation Board – Fro Warren, Chair, gave verbal report.
 - An applicant recently applied for a Certificate of Appropriateness (CA) in the Historic District and he is not happy with the decision that was made by the board. Can the decision be changed or does it have to be heard by the Commission as an appeal? Town Attorney Lee responded that he will discuss the issue with the Chair after this meeting.
 - Sign Ordinance – have gone through the first draft and will work on the strike through document next meeting.

B. Tree Committee

1. Tree Committee Report –

2. Downtown Island Ad Hoc Committee – They have formed an ad hoc committee with members to include: Matt Palumbo (Tree Committee), Paul Cohen (Tree Committee), Ginny Iwaniec Beam (Town Resident), Fro Warren (P&HPB), Jerry Morris (Merchant), Megan D’Andrea (Town Resident), and Brenda Indigo Flowers (Town Resident). Ginny Iwaniec Beam presented a plan view of the South Island in the Micanopy Town Square which includes the following additions: Replacement trees and new shade structure. Removals: One concrete pad and bench (if shade structure moves forward). Discussion ensued. They would like provide shade and would like to plant 3 trees which are marked potential tree placement on their plan view. All they are asking for is to place 3 trees and a shade structure similar to a pergola which will fit in and be rustic. They would like to place pavers, made of bricks that will match the buildings, under this because a pergola doesn’t have a roof. If approved they would like to put in 4 gigantic plots of confederate jasmine to put at the 4-corner post of the shade structure. It is draught free and doesn’t drop leaves and will completely cover the pergola that will completely have shade. They have room for a 20’ x 20’ shade structure. If approved they would like to add electric to the shade structure. Thanks to Fro and Lori Warren for their work on this excellent plan drawing. Fro Warren provided a list of possible trees for planting and he realizes that sycamore is not a native tree but is a great shade tree and loses its leaves in winter to let the sun shine through.

Commissioner Roberts discussed a southern magnolia and it is a tree that drops leaves on the ground making more work for our public works. Are you planning on tables, more benches, or picnic tables as they are necessary? Commissioner Blakely stated that they have done a fabulous job. Ginny Beam would like to have this plan bid out to save the public works.

Motion made and seconded (Blakely/Roberts) to approve the schematic as submitted; passed 3-0

Mayor Pro-Tem Aufmuth stated that they did a great job and they look forward to the rest of the details and please discuss this with David Holton to avoid maintenance issues. Ms. Beam thanked the commission for being open to hearing us.

3. Proclamation for two Arbor Day Celebrations - May 18, 2017 will be held at the Micanopy Middle School Inc. Tree Festival, Micanopy Tree Alliance Group, is planning an event for June 3, 2017 which will include an Arbor Day Celebration to be held at the Micanopy Native American Heritage Preserve (MNAHP).

Mayor Pro-Tem Aufmuth read Arbor Day Proclamation for May 18th and June 3, 2017.

Motion made and seconded (Roberts/Blakely) to approve the Arbor Day Proclamation for May 18 and June 3, 2017; passed 3-0

4. Megan D’Andrea, Micanopy Tree Alliance Group, request planting two red cedar trees at the Micanopy Native American Heritage Preserve (MNAHP) property. One tree near the picnic table and one near the numbered marker #6 (Red Cedar) on the interpretive trail.

Commissioner Blakely is against planting a cedar tree and questioned if they are native to the Town. Response from citizens is that they are native to our area and they want to plant red cedar in honor of the two cedar trees that were removed recently. Ms. D’Andrea explained her groups plan to have the Arbor Day celebration at the MNAHP on June 3rd and will have a few vendors and will supply a rest room for the event. Mayor Pro-Tem Aufmuth stated that the vendors must obtain a permit from the Town Hall office.

Motion made and seconded (Roberts/Blakely) to approve planting two red cedar trees on the MNAHP property; passed 3-0

5. Paul Cohen would like to know who to report a code violation to if it happens on a weekend. Report to our Code Enforcement Officer, Mrs. Gonano.

8. Town Attorney Report: Attorney Lee presented

- A. First Reading – Ordinance 2017-02 Reducing the number of members on the Planning & Historic Preservation Board from Seven to Five.

Several years ago, we passed an ordinance to reduce the members on the Planning & Historic Preservation Board from 7 to 5 - members and when the Land Development Code (LDC) was updated this ordinance was omitted.

Mayor Pro-Tem Aufmuth read the Ordinance 2017-02 on short title.

Motion made and seconded (Roberts/Blakely) to approve Ordinance 2017-02 on first reading; passed 3-0

Discussion ensued.

9. Town Administrator Report:

- A. Speed humps on Cholokka Blvd and Tusawilla Rd. We would like to paint the speed humps a bright yellow with white chevron stripes for safety. Ginny Beam lives near the one on Tusawilla Rd and she is in favor of the painting and in

this area, there are many speeders. Don Duer commented that there are many speeders on SW Whiting St and the ACSO could get rich giving out tickets.

10. New Business

- A. Fire Department Air Conditioner Replacement – Ms. Polk presented the need to replace the unit at the Fire Department and the estimate from Nottingham Air Conditioning, Inc. for \$4810 to replace the entire unit.

Motion made and seconded (Roberts/Blakely) to approve purchasing an air conditioning unit for the Fire Department; passed 3-0

- B. Employee Evaluation Formats – Ms. Polk presented

Commissioner Blakely questioned if the commission should have more to do with evaluations. The process is that the mayor evaluates the Town Administrator and she manages the employees. Citizens requested evaluation forms and that is why this has come before the commission today. Citizens would like each commissioner to evaluate the Town Administrator and Commissioners Roberts and Blakely agree. Discussion ensued regarding evaluations. Attorney Lee stated that this can be done many different ways and it is up to the Commission. The evaluation form will be added to the employee handbook and available to the public via public request.

Motion made and seconded (Blakely/Roberts) to approve the forms as submitted; passed 3-0

Mayor Pro-Tem Aufmuth directed Ms. Polk to add discussion on Town Administrator evaluations added to the next agenda.

Holly Morris discussed the desire to have a citizens' binder with the same information as the commissioners' binders at each meeting. Mayor Aufmuth directed Ms. Polk to provide a binder at each meeting.

11. Unfinished Business:

- A. RFP Town Attorney – We have received 3 applications from Attorneys and the Commission would like to have a **special meeting on May 16, 2017 – 6:30 pm**. Ms. Polk to set the meeting up with the absent commissioners.

Applicants who have applied are: Kimberly Romano Kopp, Esq. with Bogin, Munns & Munns, P.A., Kyle J. Benda, Esq. with The Law Office of Knellinger, Jacobson & Associates, and S. Scott Walker, Esq. with Folds & Walker, LLC.

- B. RFP Engineered Schematic of Water Plant – RFP requests have been sent out to 10 engineers, is posted on our website, and we encourage everyone to forward this information to anyone who is qualified. Deadlines are: May 31, 2017 – letter of intent, June 12, 2017 – proposal submitted; and July 10, 2017 – deadline for proposal submission.

- C. Town Informational Kiosk Design – P&HPB to Design

- D. WSPP BoCC Matching Funds Partnership Project – Commissioner Roberts presented the desire to have a recreation center that would benefit the children and adults alike by providing after school activities, exercise classes, and a place to have family reunions, and much more. If we have a building the YMCA will come in and staff our recreational center at no cost to the Town as the fee they charge would pay their wages. There are many pros and cons. One major con is that we have to match this grant of \$85,000 out of the Town's funds. He has a letter of intent from the YMCA and a proposal from Union LaSteel Metal Buildings for \$170,000 just to get an idea what size building we can get for the proposed money. He believes that we can do this now and this will enhance the Town for years on out. Commissioner Blakely discussed the \$85,000 that the town will need to match. Mayor Pro-Tem Aufmuth discussed the possibility of this doubling as a hurricane shelter. Beth Allerton, Micanopy Librarian, discussed that the YMCA is high cost and some of the services proposed above are already being provided in this Town. High cost of YMCA would not benefit the people of Micanopy due to their high cost. Taking the YMCA out of the equation, this is a good idea to provide a space for meetings and such. Parking should be a priority and is very important. Hurricane shelter for people in Micanopy is much needed. Don Duer, Whiting St, discussed the fact that this proposal doesn't include everything necessary. Mayor Pro-Tem Aufmuth explained that this is just a proposal and is not meant to cover all the details. Mayor Pro-Tem Aufmuth directed Ms. Polk to add this to the June meeting. Ms. Skinner, visitor, does the YMCA have a price scale depending on the size Town and also when the Town is using it would there be a cost for insurance for residents. Mayor Pro-Tem Aufmuth stated that there would a lot of policy decisions if we move forward with this project.

- E. Property for Sale on NW 7th Terrace – Attorney Lee stated that we are under no obligation to take any action on this property even if we get an offer to purchase the property.

12. Town Commissioner Reports:

- Commissioner Joseph Aufmuth: There is a lot of new civic involvement. Thank you to Kyle Benda and Kimberly Romano Kopp, potential Town attorneys, for coming to visit us. Pray for everyone who is sick.
- Commissioner Troy Blakely: Nice to see everyone. Glad our Town is showing an interest. Thank you for coming.
- Commissioner Timothy Parker: Absent
- Commissioner Mike Roberts: Nothing

13. Mayor Ginny Mance Report: Absent with notice.

14. Adjourn: 9:00 pm

MINUTES APPROVED:

As submitted _____ as amended _____ at Town Commission Meeting _____

Virginia Mance, Mayor

Patty S. Polk, Recorder