



Minutes

Town Commission
Regularly Scheduled Meeting
Tuesday • June 9, 2015 • 7:30 pm

1. Call to Order: 7:30 pm
2. Invocation & Pledge of Allegiance to Flag
3. Roll Call:
Commissioners Attending:
 - Joseph Aufmuth Present
 - Michael Berkowitz, Mayor Pro-Tem Present
 - Virginia Mance, Mayor Present
 - Richard Shutterly Present
 - Mike Roberts Present

 - Debbie Gonano, Town Administrator Present
 - Stephen Lee, Town Attorney Present
 - Patty Polk, Deputy Town Clerk Present
4. Consent Agenda Approval:
 - A. Agenda Approval
 - B. Minutes of Regular Meeting held on May 12, 2015
 - C. Review & Acceptance of Financial Transactions & Reports
Motion made and seconded (Aufmuth/Berkowitz) to accept the minutes of the May 12, 2015 meeting and the financial transactions and reports as submitted; passed 5-0
5. Guests: None
6. Citizen's Forum (public comments limited to 5 minutes per speaker, please)
 - A. Troy Blakely, NW Seminary Avenue, stated the reason we have a code enforcement board is to enforce the town codes, and he suggested that we could use the board members' experience to help draft our codes. Attorney Lee answered that this is not why the board is appointed. Mayor Mance stated that the board is welcome to attend our upcoming workshop on June 30th.
 - B. Frank Drummer, SW 6th Street, discussed the need for street lights on SW 6th Street.
Motion made and seconded (Aufmuth/Roberts) to move item 11D to place under the Town Administrator's report 9D; passed 4-1 (Shutterly opposed)
7. Citizen Board and Committee Reports:
 - A. Planning & Historic Preservation Board – Fro Warren gave verbal report.
 - B. Tree Committee – Michael Campbell presented
 1. Tree Ordinance – Mr. Campbell gave verbal report
 - a. They met with the Planning & Historic Preservation Board for an initial discussion of the new tree ordinance and will review suggestions at their next meeting.
 - b. Discussed Attorney Lee's tree ordinance recommendations and they have responded to his concerns.

2. Duke Power Line Tree Trimming – We finally received a Vegetation Management Plan from Duke Energy last Thursday afternoon; and it will be reviewed and responded to this week. Mayor Mance has an informational document regarding the Riverside Avondale Preservation Area which gives a very clear breakdown of exactly what is expected in tree trimming from their power company. We will plan to have a project closure meeting with Duke Energy after everything is finished to go over any issues we may have. Mayor Mance thanked the tree committee for all their hard work on the tree ordinance and with marking specimen trees to receive special attention during the upcoming trimming. Commissioner Aufmuth and Mrs. Gonano will meet with the Duke Energy mapping department.
 3. WSPP – Plant landscaping and review signage in triangle entrance parks – They have not reviewed Claudia Larsen’s submittal for landscaping at the entrance parks, but they will review the plan soon.
8. Town Attorney Report: He will be absent for next month’s meeting.
 9. Town Administrator Report:
 - A. CUSI Electronic Water Billing Survey Results – We sent out 353 surveys and received 156 responses. Responses indicate that overwhelmingly people prefer paper bills. We have ordered and received our payment drop box and it will be installed tomorrow outside the northwest entrance near the handicapped walkway.
 - B. Form 1 – July 1, 2015 Due Date – Informational
 - C. Proposed Alachua County irrigation ordinance and efficiency code. Alachua County is in the process of passing an irrigation code with new standards of water conservation which includes Micanopy and pertains mainly to new residences with irrigation systems.
 - D. Telephone Pole Light Installation – SW 6th Street area - Commissioner Roberts presented the need for additional lighting on SW 6th Street. The street is dark and the residents feel that extra lighting deters crime. The consensus of the citizens present who live on or near SW 6th Street agree that additional lights are needed. Residents stated that a homeowner paid to have a street light installed at the end of the street and Commissioner Roberts would like the Town to absorb the cost of electric for the street light. Mrs. Gonano stated that if the light is in someone’s yard then we can’t absorb this cost. The Morris’ complained about bright lighting around Town Hall, and in response, Mayor Mance directed Mrs. Gonano to see if there are light deflectors that we can put on the lights at Town Hall.
Motion made and seconded (Aufmuth/Roberts) to accommodate the residents and add two street lights; Amend the above motion and second (Aufmuth/Roberts) to add a third pole and street light to be determined by Town Administrator Gonano; passed 5-0
 10. New Business:
 - A. Application for Appointment on the Code Board – Presented by Mayor Mance
 1. Ralph DiSpagno
 2. Walter “Buddy” Barnard
Motion made and seconded (Aufmuth/Shutterly) to approve the above applications as submitted; Amend the above motion and second (Aufmuth/Shutterly) to add appointing Mr. Barnard to seat #2 expiring 2016 and Mr. DiSpagno to seat #1 expiring 2015; passed 5-0
 - B. Annual FLC Conference - World Center Marriott, Orlando – Mayor Mance presented
Motion made and seconded (Aufmuth/Berkowitz) to sponsor the Mayor attending the FLC annual conference this year; passed 5-0
Town Administrator to apply for funding if available.
 11. Unfinished Business
 - A. Chief Modican, MFRD – Expansion, ALS Certification, and County EMS issues – Chief Modican presented
 1. The Fire Station is in desperate need of a living quarters upgrade and hasn’t been upgraded in at least twenty years. A bunk room and office are necessary to get the bunks out of the kitchen. Chief Modican is satisfied that all of the trucks required to be housed in the bay (after completion of the Town’s maintenance building) are being properly housed there. The Chief stated that the tanker can stay outside; but that possibly an overhang for parking might be added.
 2. ALS Certification – We would like to start the process of ALS Certification. We meet some of the requirements, but we would need a monitor and medications requiring a higher payroll and medical examiner.
Motion made and seconded (Aufmuth/Berkowitz) to have Chief Modican create a cost projection plan for ALS Certification; passed 5-0

Commissioner Shutterly related that the ALS Certification would require phone contact with a medical examiner. We have not had an increase in the ILA funding from Alachua County in five years. We are working at a deficiency and have been for some time now. Town Administrator Gonano and Chief Modican had a meeting to discuss the upcoming budget. Alachua County is consuming 73% of our services and only paying 57% of our expenses. Town Administrator Gonano has requested the County to increase the amount of funding we receive from them relative to the services they utilize, and are waiting for the County to respond. If the County doesn't increase their ILA funding, then Micanopy taxpayers would bear the burden of the extra costs involved with an ALS Certification.

3. County EMS issues – Chief Modican reminded the Commission that even if the County stationed an ambulance in Micanopy, it might not always be here when needed, as the ambulance would be on call for the County.

B. Town Hall Property Survey – Stacy Hall presented

Mr. Hall presented the completed survey that the Town had ordered from George F. Young, Inc. in May. Specifically, Mr. Hall discussed the NE corner of Town property and the asphalt driveway and its encroachment onto the Morris property. Mr. Hall presented a deed dated 1977 from the then property owners, G. Wade & Mays L. Swicord, granting the Town an access easement allowing the Town to construct and use an asphalt driveway over the south sixteen feet of the east twenty eight feet of Lot 18 of Stoughton Addition to Micanopy, as per plat recorded in Plat Book A, page 31, of the public records of Alachua County, Florida. As an access easement had been granted to the Town for the existing driveway, the Town can legally use the driveway as is.

C. Moses Elias Levy – Marker Text Approval – Mayor Mance presented

Motion made and seconded (Aufmuth/Shutterly) to approve the wording as submitted having been approved by the State and the Town group proposing the marker; passed 5-0

D. Telephone Pole Light Installation – SW 6th Street Area – *Moved to 9D*

E. Wild Spaces Public Places Projects

1. Bat Houses Completion – Fencing & Informational Kiosk – Fences have been removed by the contractor at no charge. Our public works crew will install the fences. The informational kiosk will be the final phase to complete this project.
2. Approved Projects List
 - a. Install replacement and additional park benches downtown business district park area – prices not available yet.
 - b. Modernize existing restroom and concession facilities at ballpark – Town Administrator Gonano and Public Works Manager Holton inspected bathrooms and concession area and found them to be usable. Some of the commodes could be replaced, but the sinks looked adequate. Commissioner Berkowitz suggested updating some of the fixtures, putting in actual stalls instead of using the existing plywood, and possibly replacing the floor. Possibly the ice machine could be replaced. Commissioner Roberts would like to update the concession stand, as that's where the public purchases food.
 - c. Plant landscaping and entrance signs in entrance triangles
Motion made and seconded (Aufmuth/Berkowitz) to direct Town Administrator to obtain prices on our remaining WSPP projects; passed 5-0

F. Urban Reserve and Interlocal Agreement – Mayor Mance presented

The Urban Reserve map has not changed. The Alachua County League of Cities (ACLCL) meeting discussed the fact that the Boundary Adjustment Act has been repealed, it has passed the House and the Senate, and the bill is sitting on the Governor's desk waiting for his signature. The bill will not become effective until February 2016. During the upcoming months, the ACLCL believes that going with the original Urban Reserve Act is the best way to go. The ACLCL recommended forming a board consisting of one member from each municipality, but excluding a member from the County. The original Urban Reserve Act included a County representative. Commissioner Shutterly discussed that the ACLCL will probably go with an Interlocal Agreement (ILA) which adopts the current Urban Reserve.

12. Town Commissioner Reports:

- Commissioner Joseph Aufmuth:
 - Memorial Day event was wonderful. The Seminoles showed great participation with speakers and many members present. This event was a shining star for the Town, and the Mayor did a great job. It is absolutely amazing what volunteers can do in this town.

- What will happen when Commissioner Aufmuth goes on sabbatical? He would like to continue on the Commission and participate in the meetings by skype or telephone. Commissioner Aufmuth will be gone from August 2015 through May 2016 and will be available sporadically. Attorney Lee stated that the Charter doesn't deal with a Commissioner's temporary absences, but that he could either resign or participate by skype or telephone; it's the Commission's decision. Commissioner Aufmuth would like to continue if that's what the Commission chooses. If the Commission feels that this is not best for the Town, just let him know. Commissioner Aufmuth summarized that he has served thirteen years on the Commission; seven of those as Mayor. Mayor Mance recommends allowing Commissioner Aufmuth to continue as Commissioner during his upcoming sabbatical. Commissioner Shutterly would like to see this item added to the next agenda and more information at the next meeting.

- Commissioner Mike Berkowitz: He and Commissioner Aufmuth came on board at around the same time and have been through some tough, long meetings. He recommends allowing Commissioner Aufmuth to continue through skype. Commissioner Berkowitz related that to serve for the entire length of his sabbatical, Commissioner Aufmuth would, of course, need to win re-election next March.
- Commissioner Mike Roberts: Discussed having vendor booths during the July 4th event. He will provide shaved ice and cotton candy but has not been successful in finding other vendors to join us. DeDe DesForges volunteered to give Commissioner Roberts the name of a kettle corn vendor.
- Commissioner Richard Shutterly: Good night.

13. Mayor Virginia Mance Report: Good night, thank you for all the good intentions, and for being here.

14. Adjourn: 9:33 pm

MINUTES APPROVED:

As submitted _____ as amended _____ at Town Commission Meeting _____

Virginia Mance, Mayor

Patty S. Polk, Recorder