



Minutes

Town Commission
Regularly Scheduled Meeting
Tuesday • July 14, 2015 • 7:30 pm

1. Call to Order: 7:30 pm
2. Invocation & Pledge of Allegiance to Flag
3. Roll Call:
Commissioners Attending:
 - Joseph Aufmuth Present
 - Michael Berkowitz, Mayor Pro-Tem Present
 - Virginia Mance, Mayor Present
 - Richard Shutterly Present
 - Mike Roberts Present

 - Debbie Gonano, Town Administrator Present
 - Stephen Lee, Town Attorney Absent with notice
 - Patty Polk, Deputy Town Clerk Present
4. Consent Agenda Approval:
 - A. Agenda Approval
 - B. Minutes of Regular Meeting held on June 9, 2015 and Workshops held on June 9 and June 30, 2015
 - C. Review & Acceptance of Financial Transactions & Reports
Motion made and seconded (Aufmuth/Berkowitz) to accept the minutes of the June 9, 2015 regular meeting minutes and the workshops held on June 9 and June 30, 2015 and the Financial Transactions and reports as submitted.

Motion made and seconded (Aufmuth/Berkowitz) to amend the above motion correcting the June 30, 2015 meeting minutes by changing the wording on page two, line 3, from 'others' to 'Mr. Sanders'; passed 5-0
5. Guests: None
6. Citizen's Forum (public comments limited to 5 minutes per speaker, please)
 - A. Bud DesForges commends a great job by the Town staff on the parade and fireworks. The parade went too slow with gaps and it didn't flow well. The museum fish fry was a success again this year.
 - B. DeDe DesForges stated that the parade was slow and stopped at times, people with older cars overheated and the tractors didn't do well going so slow. Fireworks were great.
7. Citizen Board and Committee Reports:
 - A. Planning & Historic Preservation Board – Fro Warren gave verbal report from the June 23, 2015 Planning & Historic Preservation Board Meeting.
 1. Approved Special Use Permit to allow used car sales at 211 NW Hwy 441, Micanopy.
 2. Approved addition of freezer area for the Subway at 101 NE Hwy 441, Micanopy.
 3. Approved the draft of the Tree Ordinance with some changes and would like to see the final draft before submission to the Town Commission.
 4. Great parade – loved it.

- B. Tree Committee – Michael Campbell gave a verbal report on the following three topics.
 - 1. Tree Ordinance - Presented tree ordinance to the June 23, 2015 Planning & Historic Preservation Board and they recommended one inclusion.
 - 2. Duke Power Line Tree Trimming – Meeting with Duke Energy on July 20th. The committee has modified the tree permit application to make it more fitting to Duke Energy for the job they have to do. Hopefully this will help them in filing the application.
 - a. Holly Morris, NE Chokolka Blvd, would like to know why the yellow caution tape is on some of our trees and if it is permanent. Mayor Mance stated that it is a temporary form of marking specimen trees that need extra care and protection from harmful trimming when Duke Energy trims along the power lines.
 - 3. WSPP – Plant landscaping and signs in triangle entrance parks. The Tree Committee doesn't have time to do all the work on this project. Possibly Claudia Larsen or a sub-committee could be formed to handle planning, cost, maintenance schedule, and potential fencing. Town Administrator Gonano will work with the Tree Committee on this project.

8. Town Attorney Report: Absent with notice.

9. Town Administrator Report: Town Administrator presented.

- A. First Reading: Ordinance 2015-01 Alachua County Solid Waste Management Assessment – Mrs. Gonano read Ordinance 2015-01 on short title. This ordinance provides for the solid waste agreement to automatically renew unless the Town opts out. Sally Palmi, Alachua County Assistant Public Works Solid Waste Director, discussed the assessment and cost details. This assessment has historically been reduced in the past 5 years. The County will contact the Town each year (around May) to offer a presentation to let the Town know where we stand.

Motion made and seconded (Aufmuth/Berkowitz) to approve the first reading of Ordinance 2015-01 as submitted; passed 5-0

- B. 2015-2016 Preliminary Budget and Millage Rate – The proposed roll-back rate is 5.9283 which Mrs. Gonano recommended that the Commission accept. Commissioner Shutterly was in favor of accepting the roll-back rate and discussed the need for upgrades in the Town Hall building. Commissioner Roberts suggested raising the rate to 8 mills to provide Advanced Life Support (ALS) options to the fire department. Commissioner Aufmuth suggested keeping last year's rate (6 mills). The rate can be lowered at the tentative millage/budget meeting.

Motion made and seconded (Berkowitz/Aufmuth) to set the millage at 6 mills for the TRIM notice; passed 4-1 (Roberts opposed)

Following up on several enquiries, the Mayor presented a report showing costs for the past recreational programs. The Mayor suggested interested people could work on the recreational program.

Budget meeting schedule: Tentative meeting September 14, 2015 – 6:00 pm and Final meeting September 28, 2015 – 6:00 pm.

- C. Parcel 16520-021-001 – 602 NW 7th Terrace Donation – Town Administrator presented Wells Fargo REO program would like to donate parcel 16520-021-001 to the Town of Micanopy. The Town could demolish the structure and incorporate the vacant land into existing ballpark property; or demolish the structure, combine the vacant lot with an adjoining parcel owned by the Town to create a buildable lot conforming to our Land Development Code, offer the lot for sale, and therefore the lot would be placed back on the tax rolls.

Motion made and seconded (Aufmuth/Berkowitz) to join the Real Estate Owned property (REO) program and follow through with the necessary procedure to obtain this property; passed 5-0

10. New Business:

- A. Alachua County Irrigation Efficiency Code

The Alachua County League of Cities (ACLC) will discuss the above at the next meeting. The municipalities are automatically included in this ordinance unless the municipality has its own ordinance.

Motion made and seconded (Aufmuth/Berkowitz) to follow through with an ordinance of our own; passed 5-0

11. Unfinished Business:

- A. Commissioner Aufmuth's Pending Absence – Joe Aufmuth explained that he will be on a scheduled vacation in August and available by phone. He will be absent September through November, likely back for December, and possibly here in January and absent for several month afterwards. He will participate by skype or phone some months if the commission desires. He will run for his seat again next year and has recused himself from this

discussion. Mayor Mance stated that Commissioner Aufmuth has served 13 years, 7 of those as Mayor. He has a career opportunity to do a sabbatical, and she would recommend allowing him to retain his seat. Mayor Pro-Tem Berkowitz agrees that Commissioner Aufmuth has served us well, and we can work with his schedule. Commissioner Roberts agrees and stated that it is wonderful. Commissioner Shutterly stated that our Charter allows for excused absences and that it is not a problem.

Motion made and seconded (Berkowitz/Roberts) to work with Commissioner Aufmuth's schedule by using skype or phone during his sabbatical; passed 5-0

- B. Telephone Pole Light Installation – SW 6th Street Area – Town Administrator mailed payment for the proposed installation of light poles, and the work should be completed by August 10, 2015.

12. Town Commissioner Reports:

- Commissioner Joseph Aufmuth: Thank you to everyone involved in the nice parade and fireworks, as people have enjoyed them. He is glad to be able to continue to participate, he has been through a lot with this community, and hopefully he can address that with another set of students and community. President Marston, University of Florida, was a graduate of the Virginia Military Institute; so Commissioner Aufmuth is attending the same institute as one of UF's presidents. The Marston family is a major contributor to the Marston Science Library. Thank you for the support of the commission.
- Commissioner Mike Berkowitz: REO is an acronym for 'Real Estate Owned' Property (he googled it). We may need to give notice to police and heavy equipment operators to be careful parking in the entrance triangles if we do plant wild flowers there, possibly a fence or signs would be needed. July 4th was a great celebration, but the parade was a bit slow, it lasted 54 minutes in front of his house.
- Commissioner Mike Roberts: David and Raul did a wonderful job getting the Town ready for the celebration, we are fortunate to have them.
- Commissioner Richard Shutterly: Town looked good.

13. Mayor Virginia Mance Report:

- The payment drop box has been installed and people are using it.
- June 30, 2015 meeting – Alachua County Interlocal Agreement with the Town of Micanopy Fire Department with regard to our contract agreement with the County. We asked for an additional \$23,200. Long story short, they are considering giving all the municipalities a small increase. It is good that we are not getting cut this year, and hopefully we get a small percentage increase.
- The Jewish American Society Historic Preservation Society is on its way to sending us the Moses Levy marker which will be placed in the median closest to us. They will have a commemoration celebration after it is installed.
- David and Raul are accomplishing so many projects, and they are doing a great job. The office staff is doing well too, the budget is managed well, and you have done a phenomenal job.
- We are hosting the Alachua County League of Cities meeting here on July 28, 2015 upstairs with a dinner.
- Thank you for being here this evening.

14. Adjourn: 8:42 pm

MINUTES APPROVED:

As submitted _____ as amended _____ at Town Commission Meeting _____

Virginia Mance, Mayor

Patty S. Polk, Recorder