



Minutes

Town Commission

Regularly Scheduled Meeting

Tuesday • September 13, 2016 • 7:30 pm

1. Call to Order: 7:30 pm
2. Invocation & Pledge of Allegiance to Flag
3. Roll Call:
Commissioners Attending:
 - Joseph Aufmuth Present
 - Virginia Mance, Mayor Present
 - Timothy Parker Present
 - Mike Roberts Present
 - Richard Shutter, Mayor Pro-Tem Present

 - Debbie Gonano, Town Administrator Present
 - Stephen Lee, Town Attorney Present
 - Patty Polk, Deputy Town Clerk Absent with notice
4. Consent Agenda Approval:
 - A. Agenda Approval
 - B. Minutes of Regular Meeting August 9, 2016
 - C. Review & Acceptance of Financial Transactions & Reports
Motion made and seconded (Shutterly/Roberts) to accept the consent agenda with an amendment adding discussion of the Thrasher Warehouse Preservation Committee (TWPC) Board contract under New Business item 10C; passed 5-0
5. Guests:
 - A. Monica Fowler, Micanopy Chamber of Commerce – Holiday Decorating Funding – Ms. Fowler presented. Discussion included recent new members bringing new ideas and skills to the Chamber of Commerce. On Memorial Day the Chamber had a Veterans Memorial celebration, art walk, and a music walk raising money for the Micanopy Middle School. The Chamber would like to do something special for the holidays and are planning a fundraiser for community holiday outreach with the money staying in Micanopy. The Chamber would like a donation of \$1000 from the Town to purchase Christmas lights to decorate the downtown area for the holidays and supplying some help hanging the lights. Discussion ensued.
Mayor Pro-Tem Shutterly questioned where the lights will be placed, when they would be removed, and if extension cords will be safely placed. Mayor Mance recommended having our public works employees purchase lights, coordinate with the Chamber with the decorating, and help decorate using our lift.
Motion made and seconded (Aufmuth/Shutterly) to purchase seasonal lighting, not to exceed \$1000, to be put up in the median downtown near the shops; passed 5-0
6. Citizen's Forum (public comments limited to 5 minutes per speaker, please)
 - A. Conner Lassiter, NW 75th Ave Rd, Micanopy, would like consensus on a moratorium for the use of Roundup in Micanopy. California has labeled it a carcinogen and has banned its use, and we should too.

- B. DeDe DesForges, NW Seminary Ave, asked regarding the status of school traffic passing by her house. Mayor Mance discussed some possible alternatives which have fallen through for various reasons. Mrs. Maynard had previously stated that she would ask parents to avoid using Ed Glover Street when dropping off the children for school; but on second thought had decided that she had no authority to do so. Mrs. Maynard will meet with the Mayor, Town Administrator, and DeDe DesForges to discuss this issue. Commissioner Roberts believes that the Town shouldn't have allowed the school to expand to this level, and we should consider asking the school to lower their attendance. Bud DesForges reminded people that when he moved to Micanopy, the school wasn't yet built; he felt that the school has outgrown Micanopy, and the school was never intended to expand to this extent. Further, he felt that there should only be one pickup spot for the children, and that spot should be in front of the school. Mr. DesForges stated that the ten-year plan for the school that was discussed recently was to increase the number of students and further expand by making the temporary classrooms permanent. Mayor Mance agrees that the school was intended to educate the children of Micanopy and the surrounding area. Beth Allerton, one of the directors of MACS school reminded residents that schools raise property values, and she related that children in the Micanopy zip code are given first priority for attendance at the school. Ms. Allerton disagreed that the school has future plans to largely expand. Additionally, the school is working with the parents on the student drop-off and pickup situation; the school cannot dictate where people drive as the roads are public streets. Mrs. DesForges disclosed that she had read in the school's meeting minutes about their desire to purchase the property across the street if it is put up for sale to be used as a parking lot. The Borden Milk truck continues to deliver to the back of the school using Ed Glover Street for delivery. To relieve the traffic at the back of the school, Commissioner Parker thought that possibly older students could escort the younger students to the back of the school. Another idea suggested that the teachers who park in front of the school can park elsewhere and that space could be used to accommodate more cars during drop off and pick up. Attorney Lee stated that a lease agreement should be drawn up if the school is to use Town property.
- C. Seaton Tarrant, SE Tuscowilla Rd, has two boys who use the playground, and he is concerned with the use of Roundup in the sandbox. Mayor Mance responded this was discussed in a prior meeting. Our public works crew sprays only annually, they do not spray in the sandbox, they do not spray when residents are present, and a notice about the use of Roundup will be posted after any spraying. Everyone on our email list will be notified two weeks prior to spraying the weeds and they will be invited to bring their families to the park and pull weeds to avoid the need to use Roundup. Commissioner Parker has a young man weed-eating the playground to avoid the need for spraying, and it would be helpful for parents to pull any grass that may grow in the sand.

7. Citizen Board and Committee Reports

- A. Planning & Historic Preservation Board – Fro Warren, Chair, presented a verbal report.
 - 1. The board has written a letter to the commission asking for code enforcement on two separate ongoing issues. The Sunoco gas station has too many signs for the Subway restaurant and have changed signs without permits. The home on the corner of N Division Street and Early Avenue has commercial parking right next to the street and the neighbors are complaining. Discussion ensued.
 - 2. The sign ordinance is an ongoing issue and they would like to have a joint meeting with the Town Commission to discuss changing our ordinance. Mayor Pro-Tem Shutterly directs Attorney Lee to review our sign ordinance with Mrs. Gonano's assistance and see what changes can be made.
- B. Tree Committee – Unavailable

8. Town Attorney Report

- A. Resolution 2016-08 Traffic Signal Maintenance Agreement – Mrs. Gonano read Resolution 2016-08 on short title. Discussion ensued.
Motion made and seconded (Aufmuth/Shutterly) to adopt Resolution 2016-08 Traffic Signal Maintenance Agreement as submitted; passed 5-0

9. Town Administrator Report – Town Administrator presented

- A. 2016-2017 Preliminary Budget/Rollback Millage Rate 5.9463
 - 1. Final Budget Hearing Date – September 26, 2016 @ 6:00 pm

10. New Business

- A. Cemetery Ownership - Mayor Mance related that our Code states that the Town owns the Cemetery; however the Alachua County Property Appraiser states that the cemetery is owned by the Cemetery Association. The Mayor thought it was important to research a title search of the cemetery. Discussion ensued
Motion made and seconded (Aufmuth/Shutterly) to approve a title search of the cemetery; passed 5-0

- B. 4H Club Butterfly Garden Maintenance – Mayor Mance presented. The 4H Club maintains the butterfly garden once annually prior to the Fall Festival; the garden is neglected the remainder of the year. Ronda Banner with 4H agrees that the public works crew should clean up the garden. Discussion ensued.
Motion made and seconded (Parker/Aufmuth) to leave the hardscape but remove all the foliage, and the 4H could do flower container gardening; passed 5-0
- C. Thrasher Warehouse Preservation Committee (TWPC) – Mayor Pro Tem Shutterly believes that the Thrasher Warehouse Board has outgrown its usefulness. Mayor Pro Tem Shutterly stated that the TWPC Board has frequently denied use of the facility by the residents, but he would like the facility to be used more. The Town pays for the insurance, utilities, and maintenance of the grounds, and Shutterly would like to have the Town staff take over the management of the building. Commissioner Aufmuth would like Mayor Mance, as the liaison on the Board, present concerns regarding use of the building to the TWPC Board.
Motion made and seconded (Aufmuth/Shutterly) on behalf of the Commission, Mayor Mance was to take concerns over building use to the TWPC Board to their next meeting; passed 5-0

11. Unfinished Business

- A. Landscaping WSPP Funds Project – Mrs. Gonano presented. The landscaping contest did not go very well, so she thought that maybe Mike Campbell, who is amenable to the proposal, could present a landscaping plan.
- B. Recreational Program Ideas – Ricky Dale and Dennis Allen – Discussed their desire to get an opportunity and agreement from the Commission to restore the recreational program. They would like to keep the children active in sports to keep them out of trouble. Mayor Mance asked Mr. Dale and Mr. Allen if they have had any luck applying for grants, and Mr. Allen asked for help writing the grants. Fox grant writers may be the best way to get a professional grant written. Commissioner Roberts has known these two men for years and spoke highly about their great characters and desires to restore the recreation program.

Motion made (Roberts) to open a recreation program and use Ricky Dale and Dennis Allen to run the program. Motion dies for lack of a second.

Mayor Pro-Tem Shutterly would like to see a complete concept of the proposed recreation program. The citizens in Micanopy were paying for recreation for all the surrounding areas outside Town limits and the program became a babysitting program with people dropping their children off and not contributing. He would like to see someone take over where MARC left off; and he suggested that and it should be a private organization. The Town will supply maintained fields, electricity, restrooms, and lights. Ricky Dale understands that they need to provide a program that doesn't cost Micanopy a dime. Commissioner Aufmuth would like to say that the Town is willing to support an organization that can operate the recreation program. Mayor Mance thanked Mr. Dale and Mr. Allen for coming to the meeting, and asked them to come back with a detailed recreation program.

- C. Community Garden – Conner Lassiter presented. Community garden participation has dwindled and they are planning a meeting tomorrow to discuss the garden. He would like to have less garden beds and more fruit trees. Mayor Mance presented current pictures of the garden, and it has not been maintained as expected. Joe Peirce related that he had been approached by Mr. Kelley several years ago to start this community garden and this is the first time that he has heard any complaints. He doesn't feel that the garden is a failure, and he is willing to put the trees in without asking for funding. They are willing to provide a drawing showing the changes that they can make. Commissioner Shutterly stated that the initial money was to start the garden but was not meant to be ongoing financial support for the garden.

Motion made and seconded (Parker/Roberts) to disband the Community Garden giving participants time to remove anything important to them; passed 5-0

Mr. Lassiter questioned if the commission has any interest in fruit trees and a park like setting which would be a huge value. He is proposing trees that would be low maintenance and no extra work for public works. Mayor Mance stated that this wasn't meant to be a park, it was a trial and it hasn't been successful.

- D. Sale of Parcels #16520-021-001 & #16520-002-004 (NW 7th Terrace) – Mayor Mance presented.
Motion made and seconded (Shutterly/Parker) to combine the two lots and put them up for sale as a buildable lot and get them back on the tax rolls; passed 4-1(Roberts Opposed)

Attorney Lee questioned the possible reverter clause discussed previously. Commission is agreeable to sell the property without a reverter clause. Mrs. Gonano disclosed survey cost estimates for the property, but is against spending the money for a survey. The property buyer can get a survey if they wish. Mayor Mance directs Mrs. Gonano to obtain property values from three realtors and bring them back to the Commission to decide a listing cost.

E. Grant Writer Progress – Mayor Mance would like an update on this process. Mrs. Gonano stated that Scott Modesitt was not happy with our method of choosing a grant writer, implying that we didn't follow the proper procedure and that we need a procurement letter. Attorney Lee stated that we do not have anything specific in our code regarding this and you can go through the procurement letter policy if you wish.

12. Town Commissioner Reports:

- Commissioner Joseph Aufmuth: Thank you everyone for being here.
- Commissioner Timothy Parker: It's been a good meeting.
- Commissioner Mike Roberts: Several weeks ago we had a fatality on the bypass road. This road is hazardous. Can the commission request a safety survey of this road from the Florida Department of Transportation? The Commission agreed to write a letter in support of a safety survey if Commissioner Roberts needed a letter.
- Commissioner Richard Shutterly: Good Meeting.

13. Mayor Ginny Mance Report

- After storm Hermine, David Holton and Raul Gonzalez worked all weekend cleaning up the Town of debris and maintaining the water plant. If you see them doing a great job and you want to, you can stop and tell them "thank you."
- The Mayor and her husband, Bob, went to Horseshoe Beach to check on one of Bob's customers. While they were in Horseshoe Beach, they had witnessed destruction from Hurricane Hermine and found many homes destroyed and where people had lost everything. Horseshoe Beach Mayor, Talmadge Bennett, informed Mayor Mance that 50 homes will have to be demolished due to storm damage. Many families were in need of essentially everything including toiletries, clothing, furniture, and appliances. The Mayor had put a notice on Facebook for donations and had used David Holton's enclosed trailer to haul donations to Horseshoe Beach. The Mayor would like to thank everyone who helped with donations and loading the trailer.

14. Adjourn: 10:15 pm

MINUTES APPROVED:

As submitted _____ as amended _____ at Town Commission Meeting _____

Virginia Mance, Mayor

Patty S. Polk, Recorder