



MICANOPY, SEMINOLE CHIEF

# Minutes

Town Commission  
Regularly Scheduled Meeting  
Tuesday • November 14, 2017 • 7:30 pm

1. Call to Order: 7:30 pm
2. Invocation & Pledge of Allegiance to Flag
3. Roll Call  
Commissioners Attending:
 

|                                     |         |
|-------------------------------------|---------|
| • Joseph Aufmuth, Mayor Pro-Tem     | Present |
| • Troy Blakely                      | Present |
| • Virginia Mance, Mayor             | Absent  |
| • Timothy Parker                    | Present |
| • Mike Roberts                      | Present |
|                                     |         |
| • Debbie Gonano, Town Administrator | Present |
| • Patty Polk, Deputy Town Clerk     | Present |
| • Courtney Johnson, Town Attorney   | Present |
4. Consent Agenda Approval
  - A. Agenda Approval
  - B. Minutes of Regular Meeting of October 10, 2017, Emergency Meeting of September 12, 2017, and Tentative and Final Millage/Budget Hearings of September 25, 2017 and October 3, 2017
  - C. Review & Acceptance of Financial Transactions & Reports  
*Motion made and seconded (Roberts/Blakely) to approve the Minutes and Financial Reports as submitted; passed 4-0*
5. Guests: None
6. Citizen's Forum  
Bud DesForges  
Thank you to the Town, especially David and Raul, for making the Town look good for the Fall Festival.
7. Citizen Board and Committee Reports
  - A. Planning & Historic Preservation Board
    - 1) Informational Kiosk:  
In the Chair's absence, Town Administrator presented the kiosk design for the replacement community bulletin board. The design presented included a locked door side and open cork board side. The cost is expected to be below \$500. Public Works will build the structure.  
*Motion made and seconded (Blakely/Roberts) to approve the kiosk design; passed 4-0*
  - B. Tree Committee  
Paul Cohen stated that the Committee decided to record future meetings and give a copy of the meetings to the Clerk. Further, Mr. Cohen related that a permit had been submitted for removal of a pine tree infected with the ips beetles near the post office and a permit for Grace Fuller for the removal of a cedar and camphor tree. The Board recommended that a live oak be planted in place of Ms. Fuller's trees approved for removal. Paul questioned if 'champion and heritage' trees were going to have any special designation in the new tree ordinance. The Committee was recommending that an independent Committee be appointed to designate such trees. Also, Paul questioned specimen trees which were owned by the Town. Town Administrator Gonano recommended that these issues be discussed during the first reading of the tree ordinance in Item 8C). Apparently Committee member, Matt Palumbo, has identified 3-4 separate ecological zones in the Lake Tuscowilla area, possibly including abandoned tree plantations from long ago. The Tree Committee was interested in designing a 'tree' cell phone walking tour. Mayor Pro-Tem Aufmuth recommended that the Board seek Tom Brady's help, who has such previous experience.

8. Town Attorney Report
- A. Resolution 2017-08 Stormwater  
 Attorney Johnson read the resolution by title only. Alachua County has adopted the position that Charter Amendment #1 allows the County to make legislation in the incorporated areas of Alachua County affecting water quality and the County is in the process of mandating stricter storm water guidelines than those required by the State of Florida for all incorporated and unincorporated areas of the County. Many of the municipalities to be affected by such legislation disagree with the County's position on storm water management believing that this infringes on home rule authority. Acting on pressure from local municipalities, Florida Rep. Chuck Clemons has introduced local legislation which would adopt State standards and preclude the County from mandating stricter guidelines in incorporated Alachua County. Per Attorney Johnson the County is intent on moving forward with a universal storm water management proposal. Rep. Clemons is asking for unification of municipal support of his proposed bill.  
**Motion made and seconded (Roberts/Parker) to approve Resolution 2017-08 dealing with Stormwater; passed 4-0**
- B. Resolution 2017-09 Wetlands  
 Attorney Johnson read the resolution by title only. Alachua County is similarly proposing to apply their wetland management restrictions on incorporated Alachua County.  
**Motion made and seconded (Parker/Blakely) to approve Resolution 2017-09 dealing with Wetlands; passed 4-0**
- C. First Reading – Ordinance 2017-01 Canopy Tree Protection Zone  
 Attorney Johnson read the first reading of Ordinance 2017-01 by title only. The second and final reading will be held at the regularly scheduled December meeting. Reviewing a copy of the proposed ordinance, homeowner Holly Morris wanted to know under what section trees on public property were protected. Attorney Johnson answered that trees on public property were protected in Section 15-13 'All property within the rights-of-way (local, county, or state-owned) plus property lying within 25 feet of the center of the actual and/or platted roadway and all municipally-owned land shall be known as the Canopy Tree protection Zone.' Mayor Pro-Tem Aufmuth outlined the various ordinance sections. Relative to Paul Cohen's previous question regarding 'champion and heritage' trees, Town Administrator Gonano referenced the proposed ordinance's definition for specimen trees. Town Administrator Gonano offered to review the existing GIS-coordinated specimen tree list which had been prepared by Duke Energy and make revisions for any trees lost in the recent Hurricane Irma.  
**Motion made and seconded (Parker/Roberts) to approve Ordinance 2017-01 on a first reading establishing a Canopy Tree Protection Zone; passed 4-0**
9. Town Administrator Report
- A. Micanopy Area Cooperative School (MACS) Request for Financial Support for Light-Up Micanopy  
**Motion made and seconded (Blakely/Parker) to approve the budgeted \$500 support for MACS; passed 4-0**
- B. Wild Spaces/Public Places (WSPP) Citizen Oversight Board Appointed  
 Town Administrator Gonano related that the WSPP Citizen Oversight Board had been appointed and would start to review WSPP expenditures this spring. Gonano reported that Micanopy's unspent 2008 WSPP funds were \$28,233 and that we had received \$20,727 from the 2016 WSPP funding thus far. As Firehouse Playground improvements had been approved for the 2016 WSPP, Gonano recommended that the upcoming playground equipment be purchased using existing 2016 WSPP funds and asked that the commission vote on such. It is hoped that the remaining Firehouse Playground improvements will be funded this coming year with FRDAP grants (we are ranked #39 on a list of 100).  
**Motion made and seconded (Parker/Blakely) to use 2016 WSPP funds to purchase the playground equipment; passed 4-0**
- C. Board Term Expirations:
- 1) Stanley Stobles, Code Enforcement Board  
 The Commission directed that an application be forwarded to Mr. Stobles to reinstate him in that position.
  - 2) Carmen Polk, Planning & Historic Preservation Board – Resignation  
 Seat #5 is open
- D. Soccer Shots Contract  
 Attorney Johnson worked with Soccer Shots to produce the contract being presented.  
**Motion made and seconded (Parker/Roberts) to accept the Soccer Shots contract; passed 4-0**
10. New Business
- A. Annual Holiday Party  
 Town Administrator Gonano asked the Commission if they had any interest in continuing the tradition of having an annual Christmas party prior to the December regularly scheduled meeting. Traditionally the party is geared towards citizens who have helped to make Micanopy a better place and invitations are sent out accordingly. The Commission agreed to hold the annual party.
- B. MACS Annual Color Run – Saturday, April 28  
 Pam Bowman, from MACS, asked the Commission for permission to hold the annual Color Run.  
**Motion made and seconded (Roberts/Blakely) to allow the MACS Annual Color Run; passed 4-0**

- C. Proclamation Honoring Rev. Les Singleton's 50<sup>th</sup> Ordination Anniversary  
 Mayor Mance and Town Administrator Gonano prepared the proclamation presented to honor Father Les Singleton on the anniversary of his 50<sup>th</sup> ordination and his many contributions to the Town of Micanopy. Mayor Pro-Tem Aufmuth read the proclamation in its entirety.  
***Motion made and seconded (Parker/Blakely) to present the Proclamation to Father Les Singleton; passed 4-0***
- D. Micanopy Fire Station #26 – County Mandated Change to #64  
 Town Administrator Gonano related that Alachua County mandated Micanopy Station #26 be changed to Station #64. Since the County dispatches emergency calls, the change had to be made. The County has asked the municipality to keep track of the expense created by this move, but has not committed to pay the costs for the change.
- E. State Mandated School Zone Markings and Signage Requirements  
 The State of Florida has mandated all school zones (Micanopy Area Cooperative School (MACS) and Micanopy Middle School) must comply with new school zone laws. The plan includes an assistance program to purchase and deliver the necessary traffic control devices to local agencies that are not capable of upgrading their school zones to the new State standards; but it is not assured that Micanopy will get any financial support for these changes. Town Administrator Gonano recommended that she work with the DOT District Traffic Operations Office to obtain the necessary engineering advice needed to determine what the standards will be for our school zones. Mayor Pro-Tem Aufmuth recommended contacting the North Central Florida Regional Planning Council (NCFRPC) for help, if needed.  
***Motion made and seconded (Blakely/Parker) to allow Town Administrator Gonano to do whatever needs to be done to implement this requirement; passed 4-0***

11. Unfinished Business

- A. Firehouse Playground Equipment RFP Response  
 Town Administrator Gonano reported that Patty had sent out 10 Requests for Proposal (RFP) and had received 6 responses. The Commissioners have all the responses in front of them organized by Town Staff as to their preferences relative to playground equipment design presented and cost. 1) Pro Playgrounds submitted a nice set for \$11,250; 2) Play Power's design is just as nice, but costs a whopping \$14,000; 3) AAA State of Play offered a smaller, but nice playground set for \$10,016; 4) APC Play offered a set priced at \$14,999; 5) BYO Recreation offered a nice set, but priced at \$14,885; and 6) Playmore offered our least favorite set priced at \$14,031. Commissioner Roberts asked about the warranty; and they offer limited warranties on the various parts. The P&HPB is waiting for the Commission to make a decision about which equipment to purchase and the P&HPB will design the playground. Mayor Pro-Tem Aufmuth wanted to decide about the substrate on which the structure will sit; choices are recycled rubber, sand, wood chips, etc. Public Works is willing to install whatever material the Commission chooses to use.  
***Motion made and seconded (Parker/Blakely) to approve the PKP010-Big Dipper Play System including research to find the best pricing on a recycled rubber mulch fall zone substrate material; passed 4-0***
- B. Alachua County Engineering Traffic Calming Measures  
 Town Administrator Gonano related that Thomas Strom, Alachua County Transportation Manager, had emailed town hall offering to place a speed hump or rumble strips in front of town hall pursuant to Capt. Maynard's visit and results presented from the 'speed spy' at our August regularly scheduled meeting. There was not much interest from residents present to add an additional speed hump or rumble strips in front of town hall, especially considering the existing nearby speed hump. Town Administrator Gonano was asked to contact the Sheriff's Department to determine if additional signage might help correct the problem. Additionally, Manager Strom recommended that the Town adopt a resolution to place weight restrictions on Seminary Avenue if residents wanted to restrict truck traffic on that road. It is not legal to place 'No Truck' signs on the road. Town Attorney Johnson related that the town would not be able to enforce a weight restriction ordinance, but would have to work with Alachua County Sheriff's office to enforce any ordinance of that nature. The discussion to limit truck weight restrictions centered on residents' ability to easily receive deliveries and how such a resolution might be too obstructive. Mayor Pro Tem Aufmuth thought that this issue would need more discussion prior to any action being taken.

12. Town Commissioner Reports

- Commissioner Joseph Aufmuth:  
 Mayor Pro Temp Aufmuth stated that he had recently visited Winter Garden, a vibrant small town attracting business and felt that Micanopy was doing well with our little town and wished the Mayor better health
- Commissioner Troy Blakely:  
 Commissioner Blakely stated that he was looking forward to the party prior to the December meeting
- Commissioner Timothy Parker:  
 Commissioner Parker felt that the festival was fun and very successful and thought tonight's meeting was fruitful
- Commissioner Mike Roberts:  
 Nothing.

13. Mayor Ginny Mance Report

14. Adjourn: 8:42pm

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**MINUTES APPROVED:**

As submitted \_\_\_\_\_ as amended \_\_\_\_\_ at Town Commission Meeting \_\_\_\_\_

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Virginia Mance, Mayor

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Debbie Gonano, Recorder