



Minutes

Town Commission

Special Meeting

RFP Town Attorney

Tuesday • May 16, 2017 • 6:30 pm

-
1. Call to Order: 6:30 pm
 2. Invocation & Pledge of Allegiance to Flag
 3. Roll Call:
Commissioners Attending:
 - Joseph Aufmuth, Mayor Pro-Tem Present
 - Troy Blakely Present
 - Virginia Mance, Mayor Present
 - Timothy Parker Present – Arrived at 6:35 pm
 - Mike Roberts Present

 - Steven Lee, Town Attorney Present
 - Debbie Gonano, Town Administrator Present
 - Patty Polk, Deputy Town Clerk Present
 4. Agenda Approval:
Motion made and seconded (Aufmuth/Blakely) to approve the agenda as submitted; passed 4-0
 5. RFP Town Attorney
A) Applications for the position of Town Attorney review.
We have three RFP Applications for the position of Town Attorney, and we will begin in the order that they were received.

Scott Walker, Folds & Walker, introduced himself and his associates explaining their team oriented approach. He and Courtney Johnson will attend our meetings if they are chosen to represent Micanopy. Their team has extensive experience with municipalities including: Newberry, High Springs, and Archer. This vast experience has provided them with a deep and broad understanding of how government at all levels is run. Folds & Walker, LLC proposes as its compensation for General Retainer Services an annual lump sum amount of \$24,000 per year, payable in monthly installments of \$2,000 due on or before the fifteenth day of each month.

Kimberly Romano Kopp, Bogin, Munns & Munns, P.A., introduced herself discussing her experience representing for 15 years. She has represented the Town of Orchid and currently represents the City of Destin and has a long list of experience. She works with City and Town staff and welcomes you to check her references and to call her directly on her cell phone. Mayor Mance questioned Ms. Kopp's availability; she will be available for our Town meetings, but will be unavailable on the first Mondays and Wednesdays of the month. She has provided two options for her monthly retainer. Option 1) Capped monthly retainer/fee of \$1,800 per month for up to 15 hours, plus hourly attorney fees for litigation and any hours billed in excess of 15 hours per month billed at \$150 per hour. Option 2) Capped monthly retainer/fee of \$2,300 per month for up to 20 hours (excess billed at \$150/hour) except for hours billed for litigation, plus hourly attorney/paralegal fees for litigation.

Kyle J. Benda of Knellinger, Jacobson & Associates, introduced himself and has recently joined this group having moved from St. Augustine where he was representing citizens and groups of homeowners. His background and experience is in land use and zoning, municipal law, and administrative law. This law firm does a lot of family law and has been in practice since 1974 and has a big footprint in Alachua County. He will continue working with municipal law which is his passion. He plans to engross himself in the issues important to the Town. Mr. Benda would be the primary attorney, the majority of the work performed on behalf of the Town would be charged at the rate of \$175/hour.

Mayor Pro-Tem Aufmuth thanked everyone for their eloquent presentations. Thank you for applying.

Motion made and seconded (Aufmuth/Parker) to not go with Kyle Benda; passed 5-0

Discussion ensued.

Motion made and seconded (Blakely/Aufmuth) to accept the RFP with Folds and Walker as our Town Attorney; passed 5-0

6. Adjourn: 8:10 pm

MINUTES APPROVED:

As submitted _____ as amended _____ at Town Commission Meeting _____

Virginia Mance, Mayor

Patty Polk, Recorder