
Minutes

Town Commission

Regularly Scheduled Meeting

Tuesday • 12 November 2013 • 7:30 pm

1. **Call to Order: 7:30 pm**

2. **Invocation & Pledge of Allegiance to Flag:**

3. **Roll Call:**

Commissioners Attending:

- | | |
|-------------------------------------|--------------------|
| • Joseph Aufmuth | Present |
| • Michael Berkowitz | Present |
| • Virginia Mance, Mayor Pro-Tem | Present |
| • Richard Shutterly, Mayor | Present |
| • Jason “Tug” Huddleston | Present |
| | |
| • Debbie Gonano, Town Administrator | Present |
| • Stephen Lee, Town Attorney | Absent with notice |
| • Patty Polk, Deputy Town Clerk | Present |

4. **Agenda Approval:**

Motion made and seconded (Aufmuth/Huddleston) to approve the agenda as submitted; passed 5-0

5. **Minutes Approval:**

- 08 October 2013 - Regular Scheduled Monthly Meeting

Motion made and seconded (Mance/Aufmuth) to accept the above minutes as submitted; passed 5-0

6. **Citizen’s Forum**

- **Betty Martin, 204 NW Seminary Ave, and her son are here with a very high water bill due to a leak on their side of the meter and are asking for help with the bill.**

Motion made and seconded (Aufmuth/Berkowitz) to forgive the overage and adjust the bill using a 12 month average; passed 5-0

- **DeDe DesForges, 554 NW Seminary Ave, read a letter which she wrote stating her distaste on how her daughter, Jennifer Cialona, was let go from the Town Hall office on October 31, 2013 with no advanced notice.**
- **Jennifer Cialona, 502 NW Eestaulkee Ave, discussed her displeasure for Mr. Kelley’s way of handling her dismissal and wonders why he did it in that way as if she did something wrong. She has many questions and has no answers.**
- **Bud DesForges, 554 NW Seminary Ave, has been a manager for more than 20 years and has never seen anything like this. There are three reasons to let someone go. 1. Bad Employee, 2. Position Ended, 3. Person Retired. Temporary people have a limited time to be temporary and it is illegal to do it the way Kelley did.**

Town Commissioners regret the way Ms. Cialona’s termination was handled, they were unaware of Mr. Kelley’s intentions. It is the Town Administrators responsibility to manage employees and they will check on an alternative way of handling grievances.

Much discussion ensued.

- Raul Gonzalez is here to present Light Up Micanopy which he is working on this year with Micanopy Area Cooperative School (MACS). The event will be held at the Gazebo this year on December 7th, 2013. There will be a silent auction. He is requesting help from the town to make Light Up Micanopy a grand event.

Motion made and seconded (Aufmuth/Berkowitz) to present \$250.00 as a boost to Light Up Micanopy; passed 5-0

Our Mayor will open the Ceremony and Mayor Pro-Tem will help with the event. Time will be announced soon.

- Don Duer, 307 SW Whiting St, does not like what he has heard tonight RE: Ms. Cialona. He would like to work with our new Town Administrator on the Derelict Housing issue. Commissioner Aufmuth will be working on this project also.
- Fro Warren, 711 NE Cholokka Blvd, does not think it is right for the Commission to advise people to come to a meeting with problems and they will work with it. This has not worked for him in the past.
- Layton Glenn, 100 N Division St, was going to just listen. Kelley has been a bully for residents. Employees should not come to the Town Commission to discuss problems as it is not right at all. If the Town does not have a procedure then one needs to be developed.
 - Commissioner Mance responded to Mr. Glenn stating that we have to follow the Sunshine Law to discuss anything regarding employees and Town Administrator which means a public meeting that has been posted.

7. **Ordinances:** None

8. **Resolutions:** None

9. **Proclamations:** None

10. **Chamber of Commerce**

- Monica Fowler: Grant received to place a billboard on southbound I-75 between Williston Road and the rest area. Commissioner Mance presented and although Monica Fowler is not here I want to thank her and the Chamber of Commerce for applying for the grant.

11. **Community Garden Updates** – Commissioner Mance presented

- **Community Garden** is looking great, is weeded, and growing well. They have received 100 vegetable plants to put in and there are 50 loufas in a pile if anyone wants some just go pick them up. Joe Pierce would like to have a sign for the Community Garden so people know what it is and a little information about it. Mr. Pierce should fill out the necessary paper work, take this subject to the Planning & Historic Preservation Board for approval, and then bring back to the Town Administrator for possible financing of the sign.

12. **Planning & Historic Preservation Board Report** – Fro Warren gave verbal report discussing the potential sidewalks and to invite our new Administrator to the P&HPB meeting.

13. **Review & Approval of Financial Transactions & Reports**

- October 2013

Motion made and seconded (Aufmuth/Mance) to accept the financial reports for October 2013 as submitted; passed 5-0

14. **Town Attorney Report** – Mr. Lee absent with notice. Should we pursue the Human Rights Ordinance? Mayor Shutterly advised that we should wait until after the Alachua County League of Cities meeting on November 19, 2013 as it will be discussed then.

15. **Town Administrator Report** – Debbie Gonano introduced herself. She knows there is a learning curve and she's sure that we can have a positive experience.

- **Halloween Event 2013**
 - **Two nights, Friday & Saturday, 18th and 19th Oct 2013, 7:30 – 9:30 PM, at the Micanopy**

- **Native American Heritage Preserve** – Commissioner Mance gave report. The event went well.
- **Micanopy Fall Harvest Festival 2013** – Went better than usual. It was a beautiful weekend.
- **Charles Kelley retirement party expense overage of approximately \$300.** – Mance presented this and spoke of the overage which she approved.
- **Facility Upgrade (fire station & garage re-roofs and fire station addition).**
 - **Conceptual design: Underway (Scott Waldo, Jones Edmunds & Associates).** Final review cost will be approximately \$750,000. The conceptual design plans should be emailed to commissioners.
 - **Pre-fab metal building for Town garage investigation continues.**
- **Native American Heritage Preserve barn and pavilion require re-roofing.** – Town Administrator to get more quotes.
- **Should we have a Christmas Party this year?** - Yes

16. Town Commissioner Reports

- **Commissioner Joe Aufmuth** – Derelict Housing? Town Administrator to send out letters.
- **Commissioner Mike Berkowitz** – Parking went very well this year at the Festival and the traffic flow was good.
- **Commissioner Tug Huddleston** – He has great news – he and his wife are having a boy in March.
- **Commissioner Ginny Mance** – Discussed signs at the thrift store across from MACS school which Town Administrator will check on. Tennis court needs attention which Raul Gonzalez informed her has already been taken care of.

Town Commission welcomes Debbie Gonano.

17. Mayor Richard Shutterly Report – We are moving forward.

18. Other Old Business – None

19. Additional New Business

- Beth Allerton, Micanopy Librarian, discussed the urgent need to have a down spout for rain on the Library side of the building. Discussion ensued.

Motion made and seconded (Aufmuth/Mance) to have the Town Administrator look at the Library side of the building and see what has to be done; passed 5-0

20. Adjourn: 9:47 PM

MINUTES APPROVED:

As submitted _____ As amended _____ at Town Commission Meeting _____

Richard Shutterly, Mayor

Patty S Polk, Recorder