



Town Commission

Tuesday • June 08, 2021 • 7:00pm

Minutes Regularly Scheduled Meeting

1. Call to Order 7:00 pm

2. Invocation and Pledge of Allegiance to Flag

3. Roll Call

Commissioners Attending:

- | | |
|---------------------------------|--------------------|
| • Joseph Aufmuth, Mayor | Present |
| • Timothy Parker, Mayor Pro Tem | Present |
| • Troy Blakely | Absent with notice |
| • Mike Roberts | Present |
| • Virginia Mance | Absent with notice |
| | |
| • Sara Owen, Town Administrator | Present |
| • Patty Polk, Deputy Town Clerk | Present |
| • Scott Walker, Town Attorney | Present |

4. Consent Agenda Approval

- A) Agenda Approval
- B) Minutes of Regular Meeting of May 11, 2021
- C) Review and Acceptance of Financial Transactions and Reports

Motion made and second (Parker/Roberts) to accept the consent agenda as submitted; passed 3-0

5. Guests None



6. Citizen's Forum – Public Comment

- A. Homer Jack Moore (153 NW Seminary Ave) stated that we do not want big rigs in Town, we do have two (2) signs in town that show, a truck with the circle with a line through it (shown above) on Seminary Ave near the corner of Co Rd 234 and on Seminary Ave near the corner of Chokolka Blvd; we do not have law enforcement support. Mayor Aufmuth directed the Planning & Historic Preservation Board (P&HPB) to research this topic and make a recommendation to the commission. Steve Elder (P&HPB member) stated that the P&HPB did discuss this topic and we wanted to get direction from the commission.
- B. Marian Baron, (108 SW Whiting St) stated that Alachua County has extended the agriculture rural business moratorium. She would like more information on the speed spy report that we recently received. Stoney Slaton (104 NE Seminary Ave) stated that the speed spy has a speed setting of 61mph and it is set on the pole too high. Mayor Aufmuth ask the commission if we want to request a full report? Commissioner Roberts agrees with requesting a full report. Mayor Pro-Tem Parker believes that 89% of the vehicles are not speeding and he does not know the parameters of the machine. Mayor Aufmuth directed our town administration to request more information and give the report to the P&HPB when we receive it and the P&HPB can discuss it in detail.
- C. Bud DesForges (554 NW Seminary Ave) announced that the 4th of July is coming up, there will be a fish fry at the Thrasher Warehouse II, a parade that rivals Macy's day parade only better, everyone turnout for the fireworks and enjoy the day.

- D. Stoney Slaton (104 NE Seminary Ave) questioned the large flashing sign on the elementary school property that is laying on the ground near the corner of Seminary and Co Rd 234, and when will this be installed? Debbie Gonano stated that installation of this sign would be Florida Department of Transportation (FDOT) and the school's responsibility; we haven't heard anything about it.

7. Citizen Board and Committee Reports

- A) Planning & Historic Preservation Board (P&HPB) – Marian Baron presented
1. Now that Tusawilla Road has been designated a scenic road we will add it to our P&HPB agenda.
 2. We have been discussing the non-conforming lots and will now remove it from our agenda until we receive more information.
 3. We have been waiting for 3 months for a scaled copy of the ancient map of Micanopy.
 4. Dollar General (DG) discussion
Marian Baron stated that the State of Florida has an avenue that can be per sued that can stop the DG if and when they are approved to build. The decision can be challenged within 30 days following an approval of the plan if it does not comply with the comprehensive plan future use plan. Steve Elder spoke with Alachua County Growth Management and nothing can prohibit the DG, they approved the application before Tusawilla Rd was designated a scenic road. Marian Baron disagrees with Steve Elder and she will compile all the details.
 5. We will add lot size discussion to our next agenda.
- B) Tree Committee – Paul Cohen presented
1. Gary Hunt, tree committee member, has ideas for our Tree City USA designation and for the Bicentennial Celebration; they would like to plant a tree to celebrate. He presented several locations as options and discussion ensued. He would prefer to plant an oak tree in honor of our Bicentennial year. Debbie Gonano discussed the need to consider power lines before planting trees. Dorothy Pernu, Duke Energy, suggested that the tree committee speaks to Dusty Brimmer, Duke Energy, before planting a tree as he is the tree specialist and can determine if a tree may or may not interfere with powerlines.

8. Town Attorney Report

- A) Public Hearing: First Reading Ordinance No. 2021-02 Charter Changes – Attorney Walker read on title only. Mayor Aufmuth explained that the minor changes are grammatical and provisions for election. Debbie Gonano explained that one of the major changes is to add language that would require a person to have lived in the town for one (1) year before they could run for election, run-off elections timing, and grammatical changes.

Motion made and seconded (Roberts/Parker) to accept Ordinance 2021-02 on first reading as submitted; passed 3-0

- B) Public Hearing: First Reading Ordinance No. 2021-03 Duke Energy Rights of Way Utilization Franchise – Attorney Walker read on title only. Mayor Aufmuth stated that this is reaffirming our rights-of-way franchise with Duke Energy within the town with only minor changes. Dorothy Pernu, Duke Energy, was present to answer any questions and to assure us that our Town Administrator and our Town Attorney have already reviewed Ordinance 2021-03 to their satisfaction.

Motion made and seconded (Parker/Roberts) to accept Ordinance 2021-03 on first reading as submitted; passed 3-0

9. Town Administrator Report – Sara Owen, Town Administrator, presented with Debbie Gonano assisting

- A) Projected budget – this is the most recent proposed budget for next year and will be tweaked a couple more times before the end of this fiscal year. This budget projects the roll back rate and the commission will need to decide if you will accept that rate; we don't know what it is yet. This year's milage rate is 5.562, the roll back rate will probably go down as the property values are high this year. With losing gas tax revenue we are still projecting an excess of \$220,000.00; Mayor Aufmuth stated that is great.

- B) Community State Bank – Signature Cards
Sara Owen explained that in order for the bank to add her to the bank accounts we need to remove Debbie Gonano from all bank accounts and add her name.

Motion made and seconded (Parker/Roberts) to retire/remove Debbie Gonano and add Sara Owen to all bank accounts; passed 3-0

10. New Business

A) Well Project Contract Acceptance and Status Update – Savannah Kirwan, Kimley Horn presented. We received construction bids from Engineering Solutions International (ESI) and US Water for the CDBG Revitalization Well #3 project. The lowest bid with the alternate deduct was **\$558,851.13** (received from ESI). The CDBG grant construction budget is \$477,000. With the lowest bid being **\$81,851.13** over the grant budget, Kimley-Horn had a value engineering discussion with ESI and decided to remove a requirement in our well pump specification which does not change the design of the project, the performance of the well pump, or the required warranties. With this change, the contractor was able to reduce their bid by **\$72,358.00**, bringing the updated bid to **\$486,493.13** which is **\$9,493.13** over the grant budget. Mayor Aufmuth questioned the reduced bid by \$72,358.00, what are we changing? Savannah Kirwan responded that we are requiring the pump to be tested in the field vs factory tested and they were surprised at the price difference also; it doesn't change the warranty at all or the design. The testing will be done by ESI; the contractor. Discussion ensued.

Motion made and seconded (Parker/Roberts) to award the contract to ESI as the low responsive bidder in the amount of \$558,851.13 contingent on the approval of DEO approval, Change Order 1, and upon receiving all required contract documents; passed 3-0

Bud DesForges (554 NW Seminary Ave) what is our recourse on the warranty if it is tested on site instead of at the factory. Kirwan responded that the factory will honor the warranty even though it's not tested at the factory. Homer Jack Moore (153 NW Seminary Ave) discussed the historic building on the water plant site and it will not be affected in any way.

Motion made and seconded (Parker/Roberts) to accept Change Order 1 reducing the contract total to \$486,493.13 contingent on DEO approval; passed 3-0

Motion made and seconded (Parker/Roberts) to approve execution of the Notice of Intent to Award; passed 3-0

Stoney Slaton (104 NE Seminary Ave) questioned when the work will commence? Savannah Kirwan responded that upon receiving the notice of intent to award, the contractor will move forward and order materials, and we still need to get DEO approval. Melissa Fox responded that while the contractor is working on his payment performance bonds, we will submit the application to the DEO hopefully that will take two weeks; within 30 days we should be able to issue the notice to proceed. Material delays may be a factor. Kirwan stated that they have 120 days from notice to proceed until substantial completion and then another 30 days until final completion. Marian Baron (108 SW Whiting St) questioned if those time frames are included in the contract and yes, they are.

- B) CD Matures June 21, 2021 and Investments – Town administrator presented. We have a \$260,000 CD maturing and she recommends investing the revenue into a 3-year CD at Community State Bank with an interest rate of 1.40%. Discussion ensued.

Motion made and seconded (Roberts/Parker) to approve investing the maturing CD into a 3-year CD as recommended by our Town Administrator; passed 3-0

Steve Elder (116 NE Hunter Ave) questioned if we shopped around on the open market or just with our current bank? Debbie Gonano responded that she has shopped around recently as we have had a lot of CDs maturing in three (3) month periods. Community State Bank has giving us a .75% incentive to renew with them and the rate that we're talking about is 1.4%; public funds are less than what you can get for your personal CD rate. Bud DesForges questioned how large the CD is and \$260,000.00 is the amount.

C) Micanopy Native American Heritage Preserve (MNAHP) Repairs – Debbie Gonano, David Holton, and Mike Roberts inspected the building at our MNAHP and found that they are in need of repair. The town has \$54,000.00 invested in these buildings and we should repair them. Discussion ensued. The commission is in agreement that estimates are in order. Mike Roberts to work with Town Administrator to obtain estimates. Marian Baron finds this very interesting and she is wondering if the town has reached out to any of the indigenous organizations to see if they would like to have a partnership with us to manage this building and land? Mayor Aufmuth responded that yes, we have reached out without success. Commissioner Roberts should we entertain a motion to get a price on replacing the wooden handicap ramp with a concrete ramp?

Motion made and seconded (Parker/Roberts) to have Commissioner Roberts get estimates on replacing the ramp with concrete instead of wood and for other repairs needed; passed 3-0

D) Town Air Conditioner Replacement/Repair Estimates – Sara Owen presented Coolhouse Heating and Air serviced all 7 of the Town's HVAC units. One of them (condenser and air handler) needs replacement; please see the estimate of \$4,925.00 in your packet. Also 4 units need repair.

Motion made and seconded (Roberts/Parker) to use Coolhouse to replace our Hvac unit and repair the others for a total of \$5,485.00;

Second was withdrawn. Motion dies for lack of a second.

Discussion ensued regarding going over our competitive agreement bid amount of \$5,000.00 and the need to send out for bids. Town Administrator can spend up to \$1,000.00 on the repairs of the other 4 HVAC units.

Motion made and seconded (Parker/Roberts) to approve the quote for \$4,925.00 for a new HVAC unit from Coolhouse Heating & Air; passed 3-0

E) Suggestion to name Ballpark, Concession Stand honoring Shirley Carrier – Stanley Strobes and Jerome Feaster presented their desire to honor Ms. Carrier for her outstanding effort in starting Micanopy Recreation. Discussion ensued.

Motion made and seconded (Roberts/Parker) to approve the request to honor Shirley Carrier naming the concession stand after her; passed 3-0

Stanley Strobes would like Mayor Aufmuth, Jerome Feaster, and himself to be a committee to plan a dedication on July 3rd, 2021. Strobes would like to have a simple ceremony starting at 4:00 or 4:30 pm, starting with someone singing God Bless America, Bishop Stokes opening prayer, Stanley Strobes to preside, Mayor Pro Tem Parker presenting the plaque, Town staff will order a plaque in honor of Shirley Mixson Carrier. Mayor Aufmuth will not be available due to vacation.

F) Karen Carpenter Request for Concrete Post in Right-of-Way – Debbie Gonano presented Ms. Carpenter would like concrete posts placed in the right of way in front of her house to avoid anyone from driving into her yard and house. Discussion ensued with the commission agreeing that the post may become a hazard and liability. Attorney Walker suggested doing more research and contacting FDOT for regulations. Direct Town Administrator to send Ms. Carpenter a letter letting her know that no action will be taken.

G) Firehouse Interior Maintenance – Debbie Gonano presented The plan is to spend \$25,000.00 to replace light fixtures, kitchen cabinets, toilets, sinks, stove, lockers, install shower stall and new flooring, add telecommunication lines, and remove paneling and install sheetrock.

Motion made and seconded (Roberts/Parker) to approve spending up to \$25,000.00 on maintenance at the fire station; passed 3-0

Discussion ensued. Mayor Pro Tem Parker went to the fire station with this plan and measured it out and discussed it with the firefighters on duty and it will work for them. Marian Baron discussed the plan to renovate the Fire Station and this is not it. She would not call flooring, sheetrock, tile, sinks, and toilets, maintenance, she would call it a renovation. That is what is needed and she thinks, rather than putting down \$25,000.00, we should look at a real plan even though it would cost a little more. There is really no plan, no proposal, or specifications; there should be a real plan and bids. Mayor Aufmuth responded that we are doing this in-house, we do have a plan, we've discussed it with the people at the fire house and it is going to meet their needs. As opposed to the things that we've gone through before and we do not know how long we will have the fire station as minimum wage will go up to \$15.00 per hour. He spoke to the fire chief with Alachua County and he stated that

he is going to work with us. Marian Baron discussed that the conditions at the station are horrible and if you're not tearing all the walls out then she agrees with the plan.

11. Unfinished Business
A) Leslie Straub, Florida Wildlife Care Letter of Support

Motion made and seconded (Parker/Roberts) to rescind our letter of support; passed 3-0

12. Town Commissioner Reports
- Commissioner (Seat 2) Tim Parker – 1) Welcome Sara Owen to Micanopy; he knows she's going to do a great job.
 - Commissioner (Seat 3) Ginny Mance – Absent with notice
 - Commissioner (Seat 4) Troy Blakely – Absent with notice
 - Commissioner (Seat 5) Mike Roberts – 1) The old jail at the water plant; his grandfather was the sheriff. He would like to have the sweet gum tree removed before it destroys the jail. He also has limbs overhanging his fence that may need to be removed. He informed Debbie Gonano that we are going to miss her and the commission gave her a parting gift and cards. Hugs all around.
13. Mayor (Seat 1) Aufmuth Report – 1) Thank you Debbie Gonano; the Town is better because of you especially our finances.
14. Adjourn 8:50 pm

MINUTES APPROVED:

As submitted as amended at Town Commission Meeting 13 July 2021



Joseph L. Aufmuth, Mayor



Patty S. Polk, Deputy Town Clerk