



# Planning & Historic Preservation Board Regularly Scheduled Meeting

## Minutes

Tuesday, December 21, 2021 at 7:00 pm

### 1. Call to Order

**Minutes:**

Meeting called to order: 7:00 pm

### 2. Invocation & Pledge of Allegiance to Flag

### 3. Roll Call

**Minutes:**

Minutes: Ann Baird, Present Marian Baron, Vice Chair, Present Stephen Elder, Present Dakota Johnson, Present Fro Warren, Chair, Present Scott Walker, Attorney, Present Sara Owen, Town Administrator, Present Patty Polk, Deputy Town Clerk, Present

### 4. Consent Agenda

**Minutes:**

Motion made and seconded (Elder/Baron) to approve the consent agenda as submitted; passed 5-0

**a. Agenda Approval**

**b. Minutes of Regular Meeting of November 16, 2021**

### 5. Citizen's Forum

**Minutes:**

None

### 6. Public Hearings

**a. Certificate of Appropriateness - Shed - Tabled until January 25, 2022**

Location: 712 NE Chokolka Blvd, Micanopy, FL 32667

**b. Preliminary Plat Review**

Parcel#16770-014-000, 590 SE Tusawilla Rd, Micanopy

**Minutes:**

Quasi Judicial Hearing called to order. Attorney Walker swore in the applicant and building contractor. Stacy Girouard and Andrew Gates. 1 The Board or Commission shall determine whether it has jurisdiction over the matter. Yes 2 Members of the Board or Commission shall, if necessary, state whether they have a conflict of interest or must otherwise disqualify themselves from hearing

the case. None 3 Members of the Board or Commission shall disclose and place on the record any ex parte contacts relating to the matter before the Board or Commission. None 4 Introduction of the Petition by the Town. Chair Warren read the application as submitted. 5 Presentation of Applicant's Case. Stacy Girouard presented his desire to replat his two parcels into one parcel. He will build a two story house 6 Presentation of Staff's Case. This particular case needs a replat as the parcels are in a platted subdivision. 7 Presentation of Affected Party's Case. N/A 8 Rebuttal by Applicant. N/A 9 Rebuttal by Staff. N/A 10 Rebuttal by Affected Parties. N/A 11 Public Input. Bud DesForges, 554 NW Seminary Ave, stated that it is a good addition to the Town. 12 Deliberation and Vote of Board or Commission. Board members discussed the proposed replat. Motion made and seconded (Elder/Johnson) to approve the replat as submitted; passed 5-0

13 Preparation of Final Order. Staff will prepare paperwork to go our next Town Commission agenda for a Preliminary/Final review. 14 Approval of Final Order. Town Commission will hold a Quasi Judicial Hearing and make the final decision.

## **7. New Business**

### **a. Historic Designation of Old Jail**

#### **Minutes:**

Administrator Owen introduced James Gray, our new Planning & Historic Preservation Board member who will start in January 2022.

Discussion regarding the old jail at the water plant. Administrator Owen discussed the Town Commissions desire to get the old jail cleaned up and repaired. She reached out to Mariah Justice, Certified Local Government (CLG), and she recommended moving forward with listing the jail on our local historic designation and the national historic designation. Discussion ensued. Marion Baron will talk to John Thrasher, Micanopy archives.

## **8. Unfinished Business - Above under 6a**

#### **Minutes:**

Tabled until our next meeting.

## **9. Board Member Comments**

### **a. Marian Baron (Seat 1)**

#### **Minutes:**

Marian Baron discussed George Heslep's Certificate of Appropriateness for a generator and the condition to put up a fence to screen the generator from residents view.

Discussed the donation of the lithograph of Chief Micanopy and the dedication of this at the Town Commission meeting.

Mayor Aufmuth was given an award for serving twenty years on the commission. He will be stepping down from the commission when his term ends in March 2022.

The Town looks great. Thank you to all of our staff. Wish everyone happy holidays and a happy new year.

Marian reminded everyone that we have a joint meeting with the Town Commission on January 18, 2022 to discuss the variance review process.

**b. Ann B. Baird (Seat 2)**

**Minutes:**

Ann Baird discussed the Heslep generator and doesn't think it needs a fence as the generator has a lower profile than the air conditioner. Steve Elder discussed the fence and it will have to come before this board before it can be erected.

Marian Baron stated that if any changes need to be made then it must come back to our board before any changes can be made. Chair Warren and Patty Polk will research this and bring it back to this board.

Ann has enjoyed being on the board it was a good experience.

**c. Stephen (Dakota) Johnson (Seat 3)**

**Minutes:**

Merry Merry Christmas and Happy New Year.

**d. Stephen Elder (Seat 5)**

**Minutes:**

Steve Elder wished everyone a Merry Christmas and Happy New Year. The Town looks great; better than it ever has.

**10. Chair Fro Warren (Seat 4) Report**

**Minutes:**

Chair Warren wished everyone a wonderful holiday break.

Tomorrow is our 200th year anniversary y'all. Come out and celebration Micanopy.

**11. Adjournment**

**Minutes:**

Meeting adjourned: 7:39 pm

*PLEASE NOTE: PURSUANT TO SECTION 286.015, FLORIDA STATUTES, IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED DURING THIS MEETING, HE OR SHE WILL NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. IN ACCORDANCE WITH THE AMERICAN WITH DISABILITIES ACT, A PERSON WITH DISABILITIES NEEDING ANY SPECIAL ACCOMODATIONS TO PARTICIPATE IN TOWN MEETINGS SHOULD CONTACT THE TOWN ADMINISTRATOR, 706 NE CHOLOKKA BLVD., MICANOPY, FLORIDA 32667-0137, TELEPHONE (352) 466-3121.*

