

Town of Micanopy, FL

Special Joint Session between Town Commission and Planning & Historic Preservation Board

Minutes

Tuesday, January 18, 2022 at 6:30 pm

1. Call to Order

Minutes:

Meeting called to order: 6:30 pm

2. Invocation & Pledge of Allegiance to Flag

3. Roll Call

Minutes:

Commissioners Attending:

- Joseph Aufmuth, Mayor Present
- Troy Blakely Present
- Virginia Mance Present
- Timothy Parker, Mayor Pro-Tem Present
- Mike Roberts Present

Planning & Historic Preservation Board Attending:

James Gray, Present

Marian Baron, Vice Chair, Present

Stephen Elder, Present

Dakota Johnson, Absent with notice

Fro Warren, Chair, Absent with notice

Staff Attending:

- Kiersten Ballou, Attorney Present
- Sara Owen, Town Administrator Present
- Patty Polk, Deputy Town Clerk Present

4. Approval of Agenda Format

Minutes:

Motion made and seconded (Blakely/Parker) to accept the agenda as submitted;
passed 5-0 Town Commission. 3-0 Planning & Historic Preservation Board

5. Discussion of Ordinance 2021-05, Amending Variance Review and Approval Procedures

Minutes:

Mayor Aufmuth read Ordinance 2021-05 on short title. Discussion ensued. The proposed process of Variance's

1. The P&HPB will hear the Quasi-Judicial hearings and they will then make a recommendation to the Town Commission.
2. The Town Commission will then hold a quasi-judicial hearing and make a

decision.

3. If an aggrieved party disagrees then they will need to take the matter to the appeals court.

Per exparte communication, Commissioners should not attend the Quasi-Judicial hearing at the P&HPB meeting, and if so, it must be disclosed as exparte communication. Variances should have an expiration date with a building permit required within 180 days of approval. Discussion ensued. Attorney Ballou recommends starting this Ordinance over again as the language discussed during this meeting has changed the content of the ordinance.

Motion made and seconded (Parker) to only allow property related issues to come before the Town Commission; Motion dies for lack of a second.

Motion made and seconded (Mance/Parker) to limit the variances that would come to the Town Commission to be limited to parcel sizes and general usage of the property.

After a parcel with a variance is sold an expiration date of 180 days should be required to purchase a building permit.

Above motion amended (Mance/Parker) to amend the motion to show that after a variance is granted there is an expiration date of 180 days to obtain a building permit;

Amend the above motion to add special use permits if they fall within a variance;
passed 5-0

6. Adjourn

Minutes:

Meeting Adjourned: 7:37 pm

Contact: Sara S. Owen (sowen@micanopytown.com (352) 466-3121) | Minutes published on 02/04/2022, adopted on 02/08/2022