



# Planning & Historic Preservation Board Regularly Scheduled Meeting

Tuesday, June 28, 2022 at 7:00 pm

1. Call to Order
2. Invocation & Pledge of Allegiance to Flag
3. Roll Call
4. Consent Agenda
  - a. Agenda Approval
  - b. Minutes of Regular Meeting of April 26, 2022

May 24, 2022 Regular Meeting was cancelled

5. Citizen's Forum

Public Comment (public comments limited to 2 minutes per speaker, please)

6. Public Hearings

- a. Certificate of Appropriateness - Shed - No Action at this time.

Location: 712 NE Chokolka Blvd, Micanopy, FL 32667

16645-000-000

Owner: Olivia Hollier

7. New Business

- a. Micanopy Historic Preservation Trust - Sightseeing Map of Micanopy

Sightseeing Map of Micanopy

8. Unfinished Business

9. Board Member Comments

- a. Marian Baron (Seat 1)
- b. James Gray (Seat 2)
- c. Sandy Tyson (Seat 3)
- d. Stephen Elder (Seat 5)

10. Chair Fro Warren (Seat 4) Report

11. Adjournment

*PLEASE NOTE: PURSUANT TO SECTION 286.015, FLORIDA STATUTES, IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED DURING THIS MEETING, HE OR SHE WILL NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. IN ACCORDANCE WITH THE AMERICAN WITH DISABILITIES ACT, A PERSON WITH DISABILITIES NEEDING ANY SPECIAL ACCOMODATIONS TO PARTICIPATE IN TOWN MEETINGS SHOULD CONTACT THE TOWN ADMINISTRATOR, 706 NE CHOLOKKA BLVD.,*

*MICANOPY, FLORIDA 32667-0137, TELEPHONE (352) 466-3121.*

---

Contact: Sara Owen (townhall@micanopytown.com 352-466-3121) | Agenda published on 06/23/2022  
at 11:56 AM



# Planning & Historic Preservation Board Regularly Scheduled Meeting

Minutes

Tuesday, April 26, 2022 at 7:00 pm

## 1. Call to Order

### Minutes:

Chair Warren called the meeting to order 7:02 pm

## 2. Invocation & Pledge of Allegiance to Flag

## 3. Roll Call

### Minutes:

Board Members Present

Chair Warren

Vice Chair Baron

Sandy Tyson

Steve Elder

Board Members Absent

James Gray

Attorney and Town Staff

Attorney Walker, Present

Administrator Owen, Present

Deputy Town Clerk, Present

## 4. Consent Agenda

### Minutes:

Motion made and seconded (Elder/Baron) to approve the consent agenda as submitted; passed 4-0

### a. Agenda Approval

### b. Minutes of Regular Meeting of March 22, 2022

## 5. Citizen's Forum

### Minutes:

No public comment

## 6. Public Hearings

### a. Certificate of Appropriateness - Shed - First hearing November 2021

**Minutes:**

Administrator Owen stated that we are waiting for our Attorney's opinion and possible code enforcement proceedings.

**7. New Business**

**a. Historic Preservation Windows Workshop**

**Minutes:**

The workshop will be May 20, 2022 - 9:00 am to noon. The venue has changed from Town Hall and now will be hosted by the Historic Herlong Mansion. There is no registration at this time and has seating for 50 - 60 attendees.

**8. Unfinished Business**

**a. Certificate of Appropriateness - Fence**

Parcel #16682-001-000

**Minutes:**

Chair Warren opened the public hearing. Attorney Walker swore in Bud DesForges, George Heslep, and H. Grace Fuller.

1. The board has jurisdiction over the matter. Yes
2. Members of the board shall, if necessary, state whether they have a conflict of interest or must otherwise disqualify themselves from hearing the case. None
3. Members of the board shall disclose and place on the record any ex parte contacts relating to the matter before the Board. None
4. Introduction of the Petition by the Town. Chair Warren read the application as submitted.
5. Presentation of Applicants Case. Mr. Heslep would like to use 4' x 4' lattice and is open to ideas.
6. Presentation of Staff's case. None
7. Presentation of Affected party's case. None
8. Rebuttal by Applicant. None
9. Rebuttal by Staff. None
10. Rebuttal by Affected Parties. None
11. Public Input. H. Grace Fuller thinks that the generator should not be visible from the street. Bud DesForges prefers pressure treated wood.
12. Deliberation and vote of the board. Steve Elder prefers material that doesn't stick out, like wood fence, in the historic district. Sandy Tyson prefers picket fence that doesn't stick out. Marian Baron prefers wood material that blends in and weathers naturally. Plastic or PVC is prohibited in the historic district.

Motion made and seconded (Elder/Baron) to approve with the following caveats: must be maintained, wood material, pressure treated, natural weathering, 4' high, picket design, and cover the air handler; passed 4-0

**b. Historic Jail**

**Minutes:**

Discussion ensued at length. Motion made and seconded (Elder/Baron) to

terminate this discussion as it is on the local register already and there are no plans to tear down the jail; passed 4-0

**9. Board Member Comments**

**a. Marian Baron (Seat 1)**

**Minutes:**

Marian Baron had no report

**b. James Gray (Seat 2)**

**Minutes:**

Mr. Gray was absent

**c. Sandy Tyson (Seat 3)**

**Minutes:**

Sandy Tyson had no report

**d. Stephen Elder (Seat 5)**

**Minutes:**

Stephen Elder had no report

**10. Chair Fro Warren (Seat 4) Report**

**Minutes:**

Chair Warren gave report. Citizens do not need to announce their name or address when speaking at a public meeting.

Variance procedure is the same as it was as the Ordinance did not pass on second reading.

Summer is almost here.

**11. Adjournment**

**Minutes:**

Chair Warren adjourned the meeting at 7:50 pm

*PLEASE NOTE: PURSUANT TO SECTION 286.015, FLORIDA STATUTES, IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED DURING THIS MEETING, HE OR SHE WILL NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. IN ACCORDANCE WITH THE AMERICAN WITH DISABILITIES ACT, A PERSON WITH DISABILITIES NEEDING ANY SPECIAL ACCOMODATIONS TO PARTICIPATE IN TOWN MEETINGS SHOULD CONTACT THE TOWN ADMINISTRATOR, 706 NE CHOLOKKA BLVD., MICANOPY, FLORIDA 32667-0137, TELEPHONE (352) 466-3121.*