



Town Commission - Regularly Scheduled Meeting

Tuesday, November 9, 2021 at 7:00 pm

- 1. Call to Order**
- 2. Invocation & Pledge of Allegiance to Flag**
- 3. Roll Call**
- 4. Consent Agenda**
 - a. Agenda Approval**
 - b. Review & Acceptance of Financial Transactions & Reports**
 - c. Minutes of Regular Meeting of October 12, 2021**
 - d. Minutes Special Town Commission Meeting of October 20, 2021**
 - e. Minutes Special Town Commission Meeting of October 27, 2021**
 - f. Minutes Special Town Commission Meeting of October 27, 2021**
- 5. Guests**
 - a. Lena McNeer, Alachua County Library District**
 - b. Presentation of John Land Years of Service Award**
- 6. Citizen's Forum**

Public Comment (public comments limited to 2 minutes per speaker, please)
- 7. Citizen Board and Committee Reports**
 - a. Planning & Historic Preservation Board**
 - b. Tree Committee**
- 8. Town Attorney Report**
 - a. First Reading of Ordinance Number 2021-04, Text Amendment to the Micanopy Comprehensive Plan**
 - b. First Reading of Ordinance Number 2021-05, Amending Variance Review and Approval Procedures**
- 9. Town Administrator Report**
 - a. New Public Works Employee**
 - b. American Rescue Plan Act (ARPA)**
 - c. Final Budget Amendments for FY 2020-2021**
- 10. New Business**
- 11. Unfinished Business**
 - a. Resolution Number 2021-09, Authorizing the Town to Participate in the Florida Municipal Investment Trust**
 - b. Arbor Day Proclamation**
 - c. Fence Estimates for Water Plant**
- 12. Town Commissioner Reports**
 - a. Commissioner (Seat 2) Tim Parker**
 - b. Commissioner (Seat 3) Ginny Mance**
 - c. Commissioner (Seat 4) Troy Blakely**

d. Commissioner (Seat 5) Mike Roberts

13. Mayor (Seat 1) Joe Aufmuth Report

14. Adjourn

PLEASE NOTE: PURSUANT TO SECTION 286.015, FLORIDA STATUTES, IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED DURING THIS MEETING, HE OR SHE WILL NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. IN ACCORDANCE WITH THE AMERICAN WITH DISABILITIES ACT, A PERSON WITH DISABILITIES NEEDING ANY SPECIAL ACCOMODATIONS TO PARTICIPATE IN TOWN MEETINGS SHOULD CONTACT THE TOWN ADMINISTRATOR, 706 NE CHOLOKKA BLVD., MICANOPY, FLORIDA 32667-0137, TELEPHONE (352) 466-3121.

Contact: Sara Owen (townhall@micanopytown.com (352) 466-3121) | Agenda published on
11/04/2021 at 3:32 PM



Town Commission - Regularly Scheduled Meeting

Minutes

Tuesday, October 12, 2021 at 7:00 pm

1. Call to Order

Minutes:

7:00 pm

2. Invocation & Pledge of Allegiance to Flag

3. Roll Call

Minutes:

Commissioners Attending:

- Joseph Aufmuth, Mayor, Present
- Troy Blakely, Present
- Virginia Mance, Present
- Timothy Parker, Mayor Pro-Tem, Present
- Mike Roberts, Present

Staff Attending:

- Kiersten Ballou, Attorney, Present
- Sara Owen, Town Administrator, Present
- Patty Polk, Deputy Town Clerk, Present

4. Consent Agenda

Minutes:

Motion made and seconded (Mance/Parker) to accept the consent agenda as submitted; passed 5-0

a. Agenda Approval

b. Minutes of Tentative Budget Hearing of September 13, 2021

c. Minutes of Regular Meeting of September 14, 2021

d. Minutes of Final Budget Hearing of September 27, 2021

e. Minutes of Special Called Meeting of September 27, 2021

f. Review & Acceptance of Financial Transactions & Reports

5. Guests

a. Lena McNeer, Alachua County Library District

Minutes:

Ms. McNeer provided a written report. Sign up for ACLD reads by visiting aclib.us/acldreads. Tell the library staff what you like to read and they will make

monthly recommendations via email.

6. Citizen's Forum

Minutes:

1. Stoney Slaton (104 NE Seminary Ave) is happy to see that the well is being drilled and that the Town is moving forward with it.
2. Bud DesForges (554 NW Seminary Ave) is a member of the Thrasher Warehouse Board and it was brought to their attention at their meeting last night that the live play on November 12 & 13 for the Bicentennial Celebration will need lighting as they will be performing two presentations in the evening. Mr. DesForges suggested that the Town, as the owner of the property, rent lights or convince the group putting on the event to put on matinees. Mayor Aufmuth directed Town Administrator Owen to work with the play committee to address these concerns and possibly urge them to consider matinees. Discussion ensued.

7. Citizen Board and Committee Reports

a. Planning & Historic Preservation Board

Minutes:

Planning & Historic Preservation Board – Fro Warren presented report

1. Special Use Permit Application for a Home Office was discussed and tabled until we have further information from our attorney.
2. The board would like to send a thank you to the presenters of the Certified Local Government (CLG) training. The whole board was appreciative of this important training.
3. Where are we with the changes the Commission would like to make to our board hearing variances? Mayor Aufmuth responded that the attorney will let us know under item 8, Town Attorney Report.

b. Tree Committee

Minutes:

1. They have been meeting via Zoom and it is going well.
2. Gary Ellis, Gulf Archaeology Research Institute (GARI) will research the sites of our tree planting at the Micanopy Native American Heritage Preserve (MNAHP) at no charge. Tree planting is planned for November 13th or December 22, 2021 and they would like everyone to attend. They invited Mayor Aufmuth to read the proclamation and would like to have a historian speak. Mayor Aufmuth recommended Joe Knish as the historian.
3. They are purchasing a live oak tree from Marshall Tree Farm.
4. At the previous Town Commission meeting a tree on NW Tangerine Street was discussed and Gary Hunt was concerned with the tree's future. No action was taken regarding this tree

8. Town Attorney Report

Minutes:

1. Home based businesses 559.955 Florida Statute, they are researching this issue as sections of the LDC are conflicting.
2. Changes to our LDC, Attorney Walker approved the Resolution today and it will

be presented at the next P&HPB meeting and then onto the Town Commission for approval.

3. The proposed letter addressed to Alachua County Department of Growth Management was received. Attorneys Walker & Ballou have reviewed it and Attorney Parker will review it before it is sent on.
4. Ethics Training November 18, 2021 at Folds & Walker 4 – 8 pm. They can also send a video transcript as well if you cannot make this date.
5. Very soon they will launch micanopy@foldswalker.com to make sending them an email easier.

9. Town Administrator Report

a. Florida Municipal Investment Trust

Minutes:

Florida Municipal Investment Trust – Jeff Blomeley and Jim Wolmack with the Florida Municipal Investment Trust (FMIvT) presented. Handed out packets full of information regarding investing with FMIvT, they have 3 bond terms with different maturing dates. Discussion ensued at length.

Motion made and seconded (Mance/Parker) to invest \$250,000 in the 1 – 3-year bond; passed 5-0

b. Resolution Number 2021-09, Authorizing the Town to Participate in the Florida Municipal Investment Trust

Minutes:

Resolution Number 2019-09, Authorizing the Town to Participate in the Florida Municipal Investment Trust- Mayor Aufmuth read Resolution 2021-09 on short title. Discussion ensued.

Motion made and seconded (Mance/Parker) to adopt Resolution 2021-09 as presented; Discussion ensued. Attorney Ballou reviewed this resolution during the meeting and recommends making corrections to this document and bringing it back to the next meeting. Above Motion and second withdrawn (Mance/Parker)

c. Special Meeting for CDBG-CV Grant Application Process

Minutes:

Special Meeting for CDBG-CV Grant Application Process The proposed grant application is to provide the Micanopy residents with access to high-speed fiber. The CDBG-CV (Corona Virus) is a special funding cycle that has a strict scope of approved projects. After speaking with our grant writer, Fred Fox, it was determined fiber would be our only qualification. Special meeting dates are October 20, 2021 – 6:00 pm and October 27, 2021 – 6:00 pm. Mayor Aufmuth will be absent for the October 27, 2021 meeting.

d. Purchase of Agenda Software

Minutes:

Purchase Agenda Software – Administrator Owen explained that town staff has

reviewed an agenda meeting software called TownCloud to determine if the software assists with streamlining the agenda creation process and it does. Motion made and seconded (Parker/Roberts) to try the software for 6 months at a cost of \$75.00 per month; passed 5-0

10. New Business

a. Survey Quotes for Ballpark Property

Minutes:

Survey Quotes for Ballpark Property – Town Administrator Owen presented 3 quotes from local surveyors. 1. Deren Land Surveying \$1,100 2. 3002 Surveying \$1,200 3. George F Young, Inc \$2,925 Discussion ensued. Commissioner Mance stated that she usually chooses the most economical choice but in this case George F Young, Inc. is very thorough.

Motion made and seconded (Mance/Roberts) to use George F Young, Inc. to survey the property; passed 5-0

b. Resolution Number 2021-10, Statewide Mutual Aid Agreement

Minutes:

Resolution 2021-10, Statewide Mutual Aid Agreement – Mayor Aufmuth read resolution 2021-10 in entirety. Discussion ensued. Administrator Owen that we are already in an agreement in 2000 and this will upgrade the previous agreement.

Motion made and seconded (Mance/Blakely) to adopt Resolution 2021-10 as submitted; passed 5-0

Motion made and seconded (Mance/Blakely) to table the above motion until Commissioner Roberts returns; passed 4-0

c. Request for Public Access to Old Jail

Minutes:

Request for Public Access to Old Jail – Administrator Owen presented. Discussion ensued at length. Motion made and seconded (Parker/Blakely) to enclose the old jail with a fence compatible with the current fence;

Motion made and seconded (Roberts/Mance) to table this motion until we have more information on exactly where the fence will be; passed 5-0

d. Donation of Chief Micanopy Portrait and Bicentennial Event

Minutes:

Remzey Samarraai donated a lithograph of Chief Micanopy which the commission accepted at our February 2021 meeting. Administrator Owen recommends having the lithograph framed which will cost approximately \$1,200 which will include the portrait, script defining its significance, and placed on acid free backing and protective framing glass.

Motion made and seconded (Roberts/Mance) to have the lithograph framed as described not to exceed \$1,200; passed 5-0

e. Arbor Day Proclamation

Minutes:

Arbor Day Proclamation – Administrator Owen presented and discussion ensued regarding the date for Arbor Day and it can be any day in the year chosen by the Town.

This proclamation will be added to our November 2021 meeting.

11. Unfinished Business

Minutes:

None

12. Town Commissioner Reports

a. Commissioner (Seat 2) Tim Parker

Minutes:

He is glad to see that the commission is discussing preserving our jail. Looking forward to high speed internet.

b. Commissioner (Seat 3) Ginny Mance

Minutes:

The work David Holton is doing on the Fire Department is coming along and looking good; the fire personnel will have a much nicer environment.

Working together to preserve and protect this town is an ongoing challenge.

It's a pleasure to serve here as always. Thank you.

c. Commissioner (Seat 4) Troy Blakely

Minutes:

In a littler over two weeks our Fall Festival will be here. He is happy to see it coming back this year as it makes Micanopy a more popular place. There are a lot of folks to recognize for putting in all the hours needed to put on the festival. Thank you Bud & DeDe DesForges since you happen to be here to thank.

d. Commissioner (Seat 5) Mike Roberts

Minutes:

Having the meal upstairs is a great thing and he is looking forward to fellowshiping.

13. Mayor (Seat 1) Joe Aufmuth Report

Minutes:

Micanopy has been mentioned in articles in several different publications. The "Town that Time Forgot" is a popular place for folks to visit and it is not easy to preserve our town the way it is. People who live here have needs and want the town to grow. It is a delicate balance.

He thanked all the volunteers who help our town. Thank you Bishop Stokes and Bud & DeDe DesForges.

14. Adjourn

Minutes:

Meeting adjourned 9:05 p.m.

PLEASE NOTE: PURSUANT TO SECTION 286.015, FLORIDA STATUTES, IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED DURING THIS MEETING, HE OR SHE WILL NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. IN ACCORDANCE WITH THE AMERICAN WITH DISABILITIES ACT, A PERSON WITH DISABILITIES NEEDING ANY SPECIAL ACCOMODATIONS TO PARTICIPATE IN TOWN MEETINGS SHOULD CONTACT THE TOWN ADMINISTRATOR, 706 NE CHOLOKKA BLVD., MICANOPY, FLORIDA 32667-0137, TELEPHONE (352) 466-3121.

Contact: Sara Owen (townhall@micanopytown.com (352) 466-3121) | Minutes published on
11/04/2021 at 1:26 PM



Special Town Commission Meeting

Minutes

Wednesday, October 20, 2021 at 6:00 pm

1. Call to Order

Minutes:

Called to order: 6:00 p.m.

2. Invocation & Pledge of Allegiance to Flag

3. Roll Call

Minutes:

Town Commissioners Attending: Joseph Aufmuth, Mayor, Present

Troy Blakely, Absent with notice

Virginia Mance, Present

Timothy Parker, Mayor Pro-Tem, Present

Mike Roberts, Present

4. Agenda Approval

Minutes:

Motion made and seconded (Mance/Parker) to approve the agenda as submitted;
passed 4-0

5. Discussion of proposed CDBG-CV Grant Application

Minutes:

Melissa Fox, Fox Enterprises, Inc. presented the Town's eligibility for a CDBG-CV grant discussing all examples of eligible activities. One of the activities the Town is eligible to apply for is:

- Installation of wi-fi routers/extenders in affordable housing buildings and/or communities which contain at least 51% low to moderate income residents.

Mayor Aufmuth opened the meeting up to public comment.

- Stoney Slaton, 104 NE Seminary Ave, is in favor of high speed internet stating that the residents and schools would benefit from high speed internet.
- Bud DesForges, 554 NW Seminary Ave, agrees that high speed internet would be very beneficial as his internet goes out all the time.
- Concerned Citizen (annonymous) - She is here to represent and report back to people who cannot be here tonight.

Melissa Fox stated that we can use the census information to determine the

percentages of income in Micanopy and we are 61.94% low to moderate income. Bud DesForges discussed the desire to apply for a grant for a community center/emergency shelter. Administrator Owen discussed that Fred Fox, Fox Enterprises, determined that a community center/shelter was not an eligible grant. Discussion ensued. Motion made and seconded (Roberts/Parker) to apply for the installation of wifi routers/extenders; passed 4-0

6. Adjournment

Minutes:

Adjournment: 6:29 p.m.

PLEASE NOTE: PURSUANT TO SECTION 286.015, FLORIDA STATUTES, IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED DURING THIS MEETING, HE OR SHE WILL NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. IN ACCORDANCE WITH THE AMERICAN WITH DISABILITIES ACT, A PERSON WITH DISABILITIES NEEDING ANY SPECIAL ACCOMODATIONS TO PARTICIPATE IN TOWN MEETINGS SHOULD CONTACT THE TOWN ADMINISTRATOR, 706 NE CHOLOKKA BLVD., MICANOPY, FLORIDA 32667-0137, TELEPHONE (352) 466-3121.

Contact: Sara Owen (townhall@micanopytown.com 352-466-3121) | Minutes published on 11/01/2021 at 1:29 PM



Special Town Commission Meeting

Minutes

Wednesday, October 27, 2021 at 6:00 pm

1. Call to Order

Minutes:

Call to Order: 6:00 p.m.

2. Invocation & Pledge of Allegiance to Flag

3. Roll Call

Minutes:

Town Commissioners Attending:

Joseph Aufmuth, Mayor, Absent with notice

Troy Blakely, Present

Virginia Mance, Present

Timothy Parker, Mayor Pro-Tem, Present

Mike Roberts, Present

4. Agenda Approval

Minutes:

Motion made and seconded (Blakely/Mance) to approve the agenda as submitted;
passed 4-0

5. Presentation of Micanopy CDBG-CV Grant Application

Minutes:

Melissa Fox with Fox Enterprises, Inc. presented the CDBG-CV Small Cities Program overview. The Town of Micanopy is applying for a grant for a project which will provide broadband internet to the residents of the Town of Micanopy utilizing one or both of the following approaches:

- Installation of a backbone cable system through the town, with laterals installed down each of the streets in the Service Area designed for service to the home or premises, and or
- Fixed wireless services utilizing cellular tower(s). Service will be provided to individual residents utilizing individual receivers at each resident. Estimated costs \$2,265,225.00

Mayor Pro-Tem Parker opened the meeting for public comment.

Stoney Slaton, 104 NE Seminary Ave, commented on the project budget with

concerns that the figure discussed would be too low. Slaton also questioned the type of service? Melissa Fox responded that it will be high speed internet either by fixed wireless or direct fiber.

Mayor Pro-Tem Parker closed the meeting for public comment.

6. Approval of proposed CDBG-CV Grant Application

Minutes:

Motion made and seconded (Blakely/Mance) to approve Resolution 2021-12 Amend above motion and second (Blakely/Mance) to amend Resolution 2021-12 changing applications to application; passed 4-0

Close the public hearing 6:34 p.m.

7. Adjournment

Minutes:

Meeting Adjourned: 6:34 p.m.

PLEASE NOTE: PURSUANT TO SECTION 286.015, FLORIDA STATUTES, IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED DURING THIS MEETING, HE OR SHE WILL NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. IN ACCORDANCE WITH THE AMERICAN WITH DISABILITIES ACT, A PERSON WITH DISABILITIES NEEDING ANY SPECIAL ACCOMODATIONS TO PARTICIPATE IN TOWN MEETINGS SHOULD CONTACT THE TOWN ADMINISTRATOR, 706 NE CHOLOKKA BLVD., MICANOPY, FLORIDA 32667-0137, TELEPHONE (352) 466-3121.

Contact: Sara Owen (townhall@micanopytown.com 352-466-3121) | Minutes published on 11/01/2021 at 10:37 AM



Special Town Commission Meeting Minutes

Wednesday, October 27, 2021 at 6:15 pm

1. Call to Order 6:34 p.m.
2. Invocation & Pledge of Allegiance to Flag
3. Roll Call

Minutes:

Joseph Aufmuth, Mayor, Absent with notice
Troy Blakely, Present
Virginia Mance, Present
Timothy Parker, Mayor Pro-Tem, Present
Mike Roberts, Present
Kiersten Ballou, Attorney, Present Sara Owen, Town Administrator, Present Patty Polk, Deputy Town Clerk, Present

4. Agenda Approval

Minutes:

Motion made and seconded (Mance/Roberts) to approve the agenda as submitted;
passed 4-0

5. Waste Pro Contract Negotiation Period

Minutes:

Administrator Owen presented. Waste Pro USA is requesting a 90 day extension on the negotiation period for the contract. This will leave a six month window for a new bid process if the negotiation period is unsuccessful.

Discussion ensued at length.

Motion made and seconded (Mance/Blakely) to extend the negotiation period for 90 days to January 1, 2022 as requested; passed 4-0

6. Adjournment

Minutes:

Meeting Adjourned 6:50 p.m.

PLEASE NOTE: PURSUANT TO SECTION 286.015, FLORIDA STATUTES, IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED DURING THIS MEETING, HE OR SHE WILL NEED TO ENSURE THAT

A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. IN ACCORDANCE WITH THE AMERICAN WITH DISABILITIES ACT, A PERSON WITH DISABILITIES NEEDING ANY SPECIAL ACCOMODATIONS TO PARTICIPATE IN TOWN MEETINGS SHOULD CONTACT THE TOWN ADMINISTRATOR, 706 NE CHOLOKKA BLVD., MICANOPY, FLORIDA 32667-0137, TELEPHONE (352) 466-3121.

Contact: Sara Owen (townhall@micanopytown.com 352-466-3121) | Minutes published on 11/04/2021
at 3:15 PM



MICANOPY, SEMINOLE CHIEF

TOWN OF MICANOPY, FLORIDA

ORDINANCE NUMBER 2021-03

BEFORE THE TOWN COMMISSION

AN ORDINANCE OF THE TOWN OF MICANOPY, FLORIDA, AMENDING THE TOWN OF MICANOPY COMPREHENSIVE PLAN, RELATING TO AN AMENDMENT TO THE TEXT OF THE TOWN OF MICANOPY COMPREHENSIVE PLAN, PURSUANT TO AN APPLICATION, CPA 21-01, BY THE TOWN COMMISSION, UNDER THE REGULAR AMENDMENT PROCEDURES ESTABLISHED IN SECTIONS 163.3161 THROUGH 163.3248, FLORIDA STATUTES; PROVIDING FOR ADDING A PROPERTY RIGHTS ELEMENT TO THE COMPREHENSIVE PLAN PER SECTION 163.3161(10), FLORIDA STATUTES, AS AMENDED AND SECTION 187.101(3), FLORIDA STATUTES, AS AMENDED; AS AMENDED; PROVIDING SEVERABILITY; REPEALING ALL ORDINANCES IN CONFLICT; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, Section 166.021, Florida Statutes, as amended, empowers the Town Commission of the Town of Micanopy, Florida, hereinafter referred to as the Town Commission, to prepare, adopt and implement a comprehensive plan;

WHEREAS, Sections 163.3161 through 163.3248, Florida Statutes, as amended, the Community Planning Act, empowers and requires the Town Commission to prepare, adopt and implement a comprehensive plan;

WHEREAS, an application for an amendment, as described below, has been filed with the Town;

WHEREAS, the Planning and Historic Preservation Board of the Town of Micanopy, Florida, hereinafter referred to as the Planning and Historic Preservation Board, has been designated as the Local Planning Agency of the Town of Micanopy, Florida, hereinafter referred to as the Local Planning Agency;

WHEREAS, pursuant to Section 163.3174, Florida Statutes, as amended, and the Land Development Code, as amended, the Planning and Historic Preservation Board, serving also as the Local Planning Agency, held the required public hearing, with public notice having been provided, on said application for an amendment, as described below, and at said public hearing, the Planning and Historic Preservation Board, serving also as the Local Planning Agency reviewed and considered all comments received during said public hearing concerning said application for an amendment, as described below, and recommended to the Town Commission approval of said application for an amendment, as described below;

WHEREAS, pursuant to Section 166.041, Florida Statutes, as amended, the Town Commission held the required public hearings, with public notice having been provided, on said application for an amendment, as described below, and at said public hearings, the Town Commission reviewed and considered all comments received during said public hearings, including the recommendation of the Planning and Historic Preservation Board, serving also as the Local Planning Agency, concerning said application for an amendment, as described below;

WHEREAS, the Town Commission has determined and found that approval of said application for an amendment, as described below, is consistent with the purposes and objectives of the comprehensive planning program and the Comprehensive Plan; and

WHEREAS, the Town Commission has determined and found that approval of said application for an amendment, as described below, would promote the public health, safety, morals, order, comfort, convenience, appearance, prosperity or general welfare.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COMMISSION OF THE TOWN OF MICANOPY, FLORIDA, AS FOLLOWS:

Section 1. Pursuant to an application, CPA 21-01, by the Town Commission, to amend the text of the Comprehensive Plan, a Property Rights Element is hereby added to read, as follows:

XII
PROPERTY RIGHTS ELEMENT
INTRODUCTION

The following goal, objective and policies constitute the Property Rights Element, in accordance with the legislative intent expressed in Section 163.3161(10), Florida Statutes, as amended, and Section 187.101(3), Florida Statutes, as amended.

PROPERTY RIGHTS GOAL, OBJECTIVE AND POLICIES

GOAL XII - RECOGNIZE AND RESPECT JUDICIALLY ACKNOWLEDGED AND CONSTITUTIONALLY PROTECTED PRIVATE PROPERTY RIGHTS.

OBJECTIVE XII.1 In local decision making, the Town shall consider the statement of rights as enumerated in Policy XII.1.1, Policy XII.1.2, Policy XII.1.3, and Policy XII.1.4.

Policy XII.1.1 In local decision making, the Town shall consider the right of a property owner to physically possess and control his or her interests in the property, including easements, leases, or mineral rights.

Policy XII.1.2 In local decision making, the Town shall consider the right of a property owner to use, maintain, develop and improve his or her property for personal use or for the use of any other person, subject to state law and local ordinances.

Policy XII.1.3 In local decision making, the Town shall consider the right of the property owner to privacy and to exclude others from the property to protect the owner's possessions and property.

Policy XII.1.4 In local decision making, the Town shall consider the right of a property owner to dispose of his or her property through sale or gift.

Section 2. Severability. If any provision or portion of this ordinance is declared by any court of competent jurisdiction to be void, unconstitutional or unenforceable, then all remaining provisions and portions of this ordinance shall remain in full force and effect.

Section 3. Conflict. All ordinances or portions of ordinances in conflict with this ordinance are hereby repealed to the extent of such conflict.

Section 4. Effective Date. This ordinance shall become effective upon adoption.

The effective date of this plan amendment, if the amendment is not timely challenged, shall be thirty-one (31) days after the state land planning agency notifies the local government that the plan amendment package is complete. If the amendment is timely challenged, this amendment shall become effective on the date the state land planning agency or the Administration Commission enters a final order determining this adopted amendment to be in compliance.

Section 5. Codifier. All text shown in ~~bold and strike through~~ is to be deleted. All text shown in **bold and underline** is adopted.

Section 6. Authority. This ordinance is adopted pursuant to the authority granted by Section 166.021, Florida Statutes, as amended, and Sections 163.3161 through 163.3248, Florida Statutes, as amended.

On first reading passed by a vote of ____ to ____ on the 9th day of November 2021.

On second reading passed by a vote of ____ to ____ on this ____ day of ____ 2022.

**TOWN COMMISSION OF THE
TOWN OF MICANOPY, FLORIDA**

Joseph Aufmuth, Mayor

ATTEST:

Sara S. Owen, Town Clerk

Approved as to legal form and content:

S. Scott Walker, Town Attorney



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October 28, 2021

Ms. Sara S. Owen
Town Administrator/Clerk
Town of Micanopy
P.O. Box 137
Micanopy, FL 32667-0137

TRANSMITTED VIA ELECTRONIC MAIL ONLY

RE: Application: CPA 21-01 (Town Commission)

Ordinance
Concerning an Amendment to the
Text of the Comprehensive Plan

Dear Sara:

Please find enclosed the above referenced ordinance for first reading only. Prior to the second reading of the ordinance, an ordinance for adoption and signature will be sent to the Town.

The Town Attorney should review the ordinance as to legal form and sufficiency.

If you have any questions concerning this matter, please do not hesitate to contact Sandra Joseph, Senior Planner, at 352.955.2200, ext. 111.

Sincerely,

Scott R. Koons, AICP
Executive Director

SRK/cf

Enclosure

xc: Kiersten Ballou, Esq., Attorney
Patty Polk, Deputy Clerk
S. Scott Walker, Esq., Town Attorney

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Town of _____
Micanopy
_____ Florida

ORDINANCE NUMBER 2021-05

AMEND VARIANCE REVIEW AND APPROVAL PROCEDURES

AN ORDINANCE OF THE TOWN OF MICANOPY, FLORIDA; AMENDING LAND DEVELOPMENT CODE SECTION 10.06; PROVIDING FOR AMENDED VARIANCE REVIEW AND APPROVAL PROCEDURES; PROVIDING FOR REPEAL OF ALL CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, The Town of Micanopy is committed to maintaining the town's historical nature and providing stability and predictability in zoning; and

WHEREAS, In order to facilitate a close consideration of all variance requests, it is in the best interest of the town that the Town of Micanopy Commission hear and have final approval power over each variance request submitted;

WHEREAS, The Town Commission of the Town of Micanopy finds that this amendment to the Town of Micanopy Code of Ordinances is in the best interest of the citizens and provide for the betterment of the public health, safety and welfare.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COMMISSION OF THE TOWN OF MICANOPY, FLORIDA, as follows:

Section 1. Section 10.06 of the Town of Micanopy Land Development Code is hereby amended to read in its entirety in accordance with Exhibit A, attached hereto and incorporated herein. Amendments are shown by deleting all portions which are struck through and adding all portions which are underlined.

Section 2. INCLUSION IN THE CODE

It is the intention of the Town Commission of the Town of Micanopy, Florida, and it is hereby provided that the provisions of this Ordinance shall become and be made a part of the Code of Ordinances of the Town of Micanopy, Florida; that the sections of this Ordinance may be renumbered or re-lettered and that the word "ordinance" may be changed to "section", "article" or other appropriate designation to accomplish such intention.

Section 3. REPEALING CLAUSE

All ordinances or parts of ordinances in conflict with this Ordinance are, to the extent they conflict with this Ordinance, repealed.

Section 4. PROVIDING FOR SEVERABILITY

It is the declared intent of the Town of Micanopy Town Commission that, if any section, sentence, clause, phrase, or provision of this ordinance is for any reason held or declared to be unconstitutional, void, or inoperative by a court or agency of competent jurisdiction, such holding of invalidity or unconstitutionality shall not affect the remaining provisions of this Ordinance and the remainder of this Ordinance, after the exclusion of such part or parts, shall be deemed to be valid.

Section 5. EFFECTIVE DATE

This Ordinance shall take effect immediately upon adoption.

ON FIRST READING, passed by a vote of _____ to _____ on the ____th day of _____, 2021.

ON SECOND READING, passed by a vote of _____ to _____ on the ____th day of _____, 2021.

TOWN OF MICANOPY, FLORIDA

Joseph L. Aufmuth, Mayor

ATTEST:

APPROVED AS TO FORM AND LEGALITY:

Sara Owen, Town Administrator

S. Scott Walker, Town Attorney

EXHIBIT A

10.06 VARIANCES

10.06.01. Generally

- A. The Planning and Historic Preservation Board shall review and provide a recommendation to the Town Commission on any requests for a variance ~~may grant a variance~~ from the strict application of any provision of this Code, except where prohibited by state law such as in the case of use variances and concurrency management.
- B. Any person desiring to undertake a development activity not in conformance with this Code may apply for a variance in conjunction with the application for site plan review or other development approval. A development activity that might otherwise be approved by the Town must first be approved ~~heard and a recommendation on such activity must be made by~~ the Planning and Historic Preservation Board to the Town Commission if a variance is sought. The variance shall be ~~granted or denied~~ recommended or not recommended in conjunction with the application for development review.

10.06.02. Procedures

- A. An application for a variance shall be filed with the Town on a form available from the Town.
- B. The Town shall place the application on the next available agenda of the Planning and Historic Preservation Board allowing time for notice and staff review of the application.
- C. The Planning and Historic Preservation Board shall hold a quasi-judicial hearing on the matter pursuant to the procedures set forth herein.
- D. The ~~decision~~ recommendation of the Planning and Historic Preservation Board on a variance shall be ~~final~~ sent to the Town Commission. ~~Review of the Planning and Historic Preservation Board decision may be sought pursuant to the procedures set forth herein.~~
- E. The Town shall place the application on the next available agenda of the Town Commission allowing time for notice and staff review of the application.
- F. The Town Commission shall hold a quasi-judicial hearing on the matter pursuant to the procedures set forth herein.
- G. The decision of the Town Commission on a variance shall be final. Review of the Town Commission decision may be sought with the First District Court of Appeal.

10.06.03. Limitations On Granting Variances

- A. When making their recommendation, the ~~The~~ Planning and Historic Preservation Board shall first determine whether the need for the proposed variance arises out of the physical surroundings, shape, topographical condition, or other physical or environmental conditions that are unique to the specific property involved. If so, the Board shall make the following required findings based on the granting of the variance for that site alone. If, however, the condition is common to numerous sites so that requests for similar variances are likely to be received, the Board shall make the required findings based on the cumulative effect of granting the variance to all who may apply.
- B. The Planning and Historic Preservation Board shall not recommend that the Town Commission vary the requirements of any provision of this Code unless it makes a positive finding, based on substantial competent evidence, on each of the following:
1. There are practical or economic difficulties in carrying out the strict letter of the regulation.
 2. The variance request is not based exclusively upon a desire to reduce the cost of developing the site.
 3. The proposed variance will not substantially increase congestion on surrounding public streets, the danger of fire, or other hazard to the public.
 4. The proposed variance will not substantially diminish property values in, nor alter the essential character of, the area surrounding the site.
 5. The effect of the proposed variance is in harmony with the general intent of this Code and the specific intent of the relevant subject area(s) of the Code.
- C. In ~~granting~~ recommending a variance be granted by the Town Commission, the Planning and Historic Preservation Board may ~~impose~~ recommend such conditions and restrictions upon the premises benefitted by a variance as may be necessary to allow a positive finding to be made on any of the foregoing factors, or to minimize the injurious effect of the variance.
- D. When reviewing a variance request, the Town Commission shall first determine whether the need for the proposed variance arises out of the physical surroundings, shape, topographical condition, or other physical or environmental conditions that are unique to the specific property involved. If so, the Town Commission shall make the following required findings based on the granting of the variance for that site alone. If, however, the condition is common to numerous sites so that requests for similar variances are likely to be received, the Town Commission shall make the required findings based on the cumulative effect of granting the variance to all who may apply.

E. The Town Commission shall not vary the requirements of any provision of this Code unless it makes a positive finding, based on substantial competent evidence, on each of the following:

1. There are practical or economic difficulties in carrying out the strict letter of the regulation.
2. The variance request is not based exclusively upon a desire to reduce the cost of developing the site.
3. The proposed variance will not substantially increase congestion on surrounding public streets, the danger of fire, or other hazard to the public.
4. The proposed variance will not substantially diminish property values in, nor alter the essential character of, the area surrounding the site.
5. The effect of the proposed variance is in harmony with the general intent of this Code and the specific intent of the relevant subject area(s) of the Code.

F. In granting a variance, the Town Commission may impose such conditions and restrictions upon the premises benefitted by a variance as may be necessary to allow a positive finding to be made on any of the foregoing factors, or to minimize the injurious effect of the variance.



Town of _____
Micanopy

Florida

November 9, 2021

RE: *New Public Works Employee*

Mayor Aufmuth and Town Commission,

After the resignation of public works employee, Clay Sanders, we advertised for the job vacancy on the Town's website, Alachua County Today, and Career Source North Florida for several weeks. Four applicants responded to the vacancy and interviews were held on Wednesday, November 3rd by myself and David Holton, Public Works Supervisor. Based on interview results an applicant has been recommended for hiring. According to the Charter, the Town Commission has final hiring authority based on the staff recommendation and will be discussed at the commission meeting.



MICANOPY, SEMINOLE CHIEF

TOWN OF MICANOPY

Job Description

EXHIBIT 'D'

Public Works Employee

DEPARTMENT: Public Works

REPORTS TO: Public Works Supervisor

SUPERVISES: Part-Time Employees

PAY SCALE: \$25,000 - \$40,000 Annually (12.01/hr. – 19.23/hr.)

GENERAL DESCRIPTION:

The Public Works Employee works under the general direction of the Public Works Supervisor, participates in the day-to-day operations of the Public Works Department and Facilities ensuring compliance with all state, local, and federal regulatory criteria. The Public Works Employee must possess working knowledge in the operation and maintenance of the Town's water and street department equipment. Participates in the safe and efficient operations of the Public Works Department, including the water plant, water delivery system, facilities and streets. Performs related work as directed or required.

ESSENTIAL JOB FUNCTIONS:

1. Assigned duties as provided by the Public Works Supervisor.
2. When called upon, possesses the ability to assume work of the Public Works Supervisor.
3. Performs maintenance work for Town properties, Water Department, Facilities, and Grounds.
4. Responsible for the maintenance of the Town property, streets, vehicles, etc.
5. Assign duties to temporary or part-time employees in the absence of Public Works Supervisor.
6. Possesses working knowledge of all Town equipment relative to normal operations of the Town.
7. Makes decisions about equipment repair, personnel, water plant problems, etc.
8. Understands and follows safety policy.

QUALIFICATION REQUIREMENTS:

High school graduate or possession of an acceptable equivalency diploma. A comparable amount of training, education, or experience can be substituted for the qualification requirements.

KNOWLEDGE, ABILITIES AND SKILLS:

Shall possess or work towards completing the 'Class C' water license.



November 9, 2021

RE: *American Rescue Plan Act*

Mayor Aufmuth and Town Commission,

The American Rescue Plan Act (ARPA), signed into law on March 11, 2021, designating funds for municipalities based on their budget and population. The total allocation for Micanopy is \$318,042 and 50% of this amount was received in early October 2021 and the remainder is expected the summer of 2022.

A report from each municipality describing allocation of the funds to eligible projects will be required by the government and is due in February 2022. Based on eligible uses listed below, it would be my recommendation to use the funds the Town receives toward investment in the water infrastructure. For additional information a link from Governmental Finance Officers Association with recommended guiding principles regarding ARPA can be found below.

Eligible uses of these funds include:

- Revenue replacement for the provision of government services to the extent of the reduction in revenue due to the COVID-19 public health emergency, relative to revenues collected in the most recent fiscal year prior to the emergency,
- COVID-19 expenditures or negative economic impacts of COVID-19, including assistance to small businesses, households, and hard-hit industries, and economic recovery,
- Premium pay for essential workers,
- Investments in water, sewer, and broadband infrastructure.

[American Rescue Plan Spending: Recommended Guiding Principles \(gfoa.org\)](https://www.gfoa.org/american-rescue-plan-spending-recommended-guiding-principles)

Informational only.

The Town of Micanopy
Profit & Loss Actual vs. Budget - 2020/2021
Year to Date

	Actual	Budget	Final Budget	% of Budget
Income				
001-300 - General Fund Revenues				
390.003 - Insurance Reimbursements	1,288	7,700	1,288	17%
390.002 - Other Reimbursements	3,160	2,438	3,160	130%
390.001 - Miscellaneous Revenues	146	300	146	49%
361.000 - Interest Income Earnings	13,253	14,400	13,253	92%
362.347 - Rental Income - Library	0	7,600	7,600	0%
347.200 - Parks/Recreation Special Events	1,860		1,860	
342.100 - Fines - Civil Traffic	15,210	9,000	15,210	169%
340.001 - Traffic Signal Maintenance	873	873	873	100%
335.150 - Alcoholic Beverage Licenses	98	195	98	50%
335.140 - Mobile Home Licenses	469	400	469	117%
335.121 - Wild Spaces & Public Places	37,591	34,200	37,591	110%
335.180 - State Half Cent Sales Tax	39,892	35,100	39,892	114%
335.160 - State Revenue Sharing	23,363	20,072	23,363	116%
334.700 - FRDP Grant	50,000		50,000	
322.900 - Permits - Special Events	100	0	100	100%
322.002 - Applications - Land Use	650	600	650	108%
322.001 - Permits - Zoning Compliance	2,150	1,500	2,150	143%
316.003 - Occupational License - Insur Co	1,320	0	1,320	100%
316.002 - Occupational License - Landlord	3,560	3,280	3,560	109%
316.001 - Occupational License - Business	2,090	2,210	2,090	95%
315.200 - Communications Services Tax	22,286	24,060	22,286	93%
314.800 - Propane - Utility Tax	3,385	3,595	3,385	94%
314.100 - Duke Energy - Utility Tax	53,418	48,900	53,418	109%
323.100 - Duke Energy - Franchise Fee	42,185	39,300	42,185	107%
312.420 - Fuel Tax - Second Local	41,454	41,745	41,454	99%
312.410 - Fuel Tax - First Local	56,969	57,165	56,969	100%
340.000 - Alachua County Fire Contract	208,925	208,925	208,925	100%
311.000 - Ad Valorem Taxes	190,166	189,000	190,166	101%
Total 001-300 - General Fund Revenues	815,861	752,558	823,461	108%
400-300 - Water Fund Revenues				
389.200 - CDBG Grant	45,795	616,687	45,795	7%
400-343.300 Water Billing	149,477	148,800	149,477	100%
400-314.300 Utility Taxes	13,310	13,200	13,310	101%
Total 400-300 - Water Fund Revenues	208,582	778,687	208,582	27%
401-300 - Solid Waste Revenues				
401-343.400 Solid Waste Charges	112,287	110,400	112,287	102%
Total 401-300 - Solid Waste Revenues	112,287	110,400	112,287	102%
Total Income	1,136,730	1,641,645	1,144,330	69%
Gross Profit	1,136,730	1,641,645	1,144,330	69%
Expense				
001-500 - General Government				
511 - Legislative				
511.001 - Salaries	21,773	21,773	21,773	100%
511.003 - Payroll Tax Expense	1,687	1,687	1,687	100%
Total 511 - Legislative	23,460	23,460	23,460	100%
Total 001-500 - General Government	23,460	23,460	23,460	100%
51200 - Town Administrator - Payroll				
512.01 - Salaries	86,858	67,725	86,858	128%
512.02 - Health Insurance	17,116	18,622	17,116	92%
512.03 - Payroll Tax Expense	6,709	5,249	6,709	128%
Total 51200 - Town Administrator - Payroll	110,683	91,596	110,683	121%
51250 - Insurance				
51251 - Insurance - Liability	7,281	7,456	7,281	98%
51252 - Insurance - Property	7,131	7,350	7,131	97%
51253 - Insurance - Vehicle	0	0	0	0%
51254 - Insurance - Worker Compensation	149	149	149	100%
Total 51250 - Insurance	14,561	14,955	14,561	97%
51300 - Repairs & Maintenance				
51301 - General Maintenance	821	800	821	103%
51302 - Office Equipment Maintenance	597	1,000	597	60%
51304 - Building Maintenance	7,486	1,200	7,486	624%
Total 51300 - Repairs & Maintenance	8,904	3,000	8,904	297%
51400 - Office Expense				
51401 - Office Supply	1,226	1,200	1,226	102%
51402 - Postage	407	600	407	68%
51404 - Copy & Maint	2,680	2,100	2,680	128%
51405 - Bank Charges	6	120	6	5%
51406 - Janitorial	507	1,200	507	42%
51407 - Computer	2,327	2,795	2,327	83%
51408 - Cleaning	5,366	5,200	5,366	103%
Total 51400 - Office Expense	12,519	13,215	12,519	95%
51500 - Publications & Memberships	853	495	853	172%

The Town of Micanopy
Profit & Loss Actual vs. Budget - 2020/2021
Year to Date

	Actual	Budget	Final Budget	% of Budget
51600 · Vehicle Expense	0	250	0	0%
51610 · Payroll Expenses	4,910		4,910	
51650 · Professional Development	985	500	985	197%
51700 · Promotional Expense				
51701 · Tutoring Donation	0	1,000	0	0%
51705 · Promotion Expense - Other	1,157	200	1,157	579%
Total 51700 · Promotional Expense	1,157	1,200	1,157	96%
51750 · Pest & Termite Control	1,219	1,100	1,219	111%
51800 · Election Expense	229	1,100	229	21%
51850 · Professional Fees				
51851 · Legal	24,000	24,000	24,000	100%
51852 · Auditor	4,950	5,000	4,950	99%
51853 · Land Planning	7,000	7,000	7,000	100%
51854 · Legal Ads and Miscellaneous	1,325	2,400	1,325	55%
51855 · Engineering	0	25,000	0	0%
Total 51850 · Professional Fees	37,275	63,400	37,275	59%
51900 · Utility Services				
51901 · Electric - Town Hall	6,547	6,300	6,547	104%
51903 · Electric - Museum	621	660	621	94%
51904 · Electric - Archives	728	720	728	101%
51905 · Electric - Cemetery	131	180	131	73%
Total 51900 · Utility Services	8,027	7,860	8,027	102%
51950 · Communications				
51951 · Telephone	3,446	5,100	3,446	68%
51953 · Internet	705	856	705	82%
Total 51950 · Communications	4,151	5,956	4,151	70%
51975 · Elevator Service	1,637	3,774	1,637	43%
51999 · Capital Outlay	0	140,749	0	0%
52100 · Fire Department - Payroll				
52101 · Salaries	177,526	175,500	177,526	101%
52103 · Payroll Tax Expense	13,809	13,601	13,809	102%
Total 52100 · Fire Department - Payroll	191,335	189,101	191,335	101%
52250 · Fire - Insurance				
52251 · Liability Insurance	1,794	1,736	1,794	103%
52252 · Property Insurance	1,190	1,048	1,190	114%
52253 · Vehicle Insurance	2,569	2,586	2,569	99%
52254 · Worker Compensation	6,245	7,492	6,245	83%
Total 52250 · Fire - Insurance	11,798	12,862	11,798	92%
52300 · Fire - Repairs & Maintenance				
52301 · Fire - General Maintenance	66	300	66	22%
52302 · Fire - Equipment Maintenance	3,211	8,775	3,211	37%
52304 · Fire - Building Maintenance	1,313	1,200	1,313	109%
Total 52300 · Fire - Repairs & Maintenance	4,590	10,275	4,590	45%
52350 · Fire - Supplies				
52351 · Fire - Operating Supplies	365	2,400	365	15%
52352 · Fire - Medical Supplies	2,400	1,200	2,400	200%
Total 52350 · Fire - Supplies	2,765	3,600	2,765	77%
52400 · Fire - Office Expense				
52401 · Office Supplies	1,108	1,200	1,108	92%
52406 · Janitorial	716	600	716	119%
Total 52400 · Fire - Office Expense	1,824	1,800	1,824	101%
52450 · Fire - Uniforms & Protection Eq				
52451 · Uniforms	1,935	1,680	1,935	115%
52452 · Protection Equipment	2,808	14,400	2,808	20%
Total 52450 · Fire - Uniforms & Protection Eq	4,743	16,080	4,743	29%
52475 · Fire - Equipment	998	3,000	998	33%
52500 · Fire - Training	0	1,700	0	0%
52600 · Fire - Vehicle Expense				
52601 · Fuel	4,704	3,160	4,704	149%
52602 · Vehicle Service	1,266	12,000	1,266	11%
52603 · Vehicle Repair	1,805	18,000	1,805	10%
52604 · Vehicle Equipment	65	1,200	65	5%
Total 52600 · Fire - Vehicle Expense	7,840	34,360	7,840	23%
52700 · Fire - Promotional	15	400	15	4%
52750 · Fire - Pest & Termite Control	437	550	437	79%
52900 · Fire - Utility Services				
52901 · Fire - Electric	3,200	3,120	3,200	103%
52906 · Fire - Medical Waste Service	867	0	867	100%
Total 52900 · Fire - Utility Services	4,067	3,120	4,067	130%
52950 · Fire - Communications				
52951 · Telephone	2,007	2,100	2,007	96%
52952 · Mobile Phone	984	780	984	126%
52953 · Internet	824	900	824	92%
Total 52950 · Fire - Communications	3,815	3,780	3,815	101%

The Town of Micanopy
Profit & Loss Actual vs. Budget - 2020/2021
Year to Date

	Actual	Budget	Final Budget	% of Budget
52999 · Fire - Capital Outlay	38,257	0	38,257	100%
53100 · Water - Salaries				
53104 · - Water Training	135		135	
53101 · Salaries	69,162	66,110	69,162	105%
53102 · Health Insurance	6,956	6,150	6,956	113%
53103 · Payroll Tax Expense	5,347	5,124	5,347	104%
Total 53100 · Water - Salaries	81,600	77,384	81,600	105%
53300 · Water - Repairs & Maintenance				
53301 · Water - General Maintenance	0	300	0	0%
53302 · Water - Equipment Maintenance	1,397	3,000	1,397	47%
53304 · Water - Building Maintenance	0	100	0	0%
Total 53300 · Water - Repairs & Maintenance	1,397	3,400	1,397	41%
53350 · Water - Insurance				
53351 · Water - Liability	225	206	225	109%
53352 · Water - Property	3,126	3,548	3,126	88%
53354 · Water - Worker Compensation	672	672	672	100%
Total 53350 · Water - Insurance	4,023	4,426	4,023	91%
53400 · Water - Office Expense				
53401 · Water - Office Supplies	940	680	940	138%
53402 · Water - Postage	1,992	1,780	1,992	112%
53407 · Water - Bill Software Support	1,200	1,200	1,200	100%
Total 53400 · Water - Office Expense	4,132	3,660	4,132	113%
53600 · Water - Supplies				
53601 · Water - General Supplies	1,860	1,500	1,860	124%
53602 · Water - Chemicals	2,894	7,900	2,894	37%
Total 53600 · Water - Supplies	4,754	9,400	4,754	51%
53650 · Water - Contract Services				
53651 · Water Operator	7,536	7,483	7,536	101%
53652 · Water - Tests & Reports	3,033	4,262	3,033	71%
53653 · Water - Annual Service Contract	9,748	9,748	9,748	100%
53666 · Water - Backflow Prevention	2,625	2,688	2,625	98%
Total 53650 · Water - Contract Services	22,942	24,181	22,942	95%
53700 · Solid Waste				
53701 · Residential Solid Waste	63,933	60,840	63,933	105%
53702 · Commercial Solid Waste	42,428	44,400	42,428	96%
Total 53700 · Solid Waste	106,361	105,240	106,361	101%
53852 · Water Professional - Auditor	4,950	5,000	4,950	99%
53900 · Water - Utilities				
53901 · Water - Electric	4,008	5,100	4,008	79%
Total 53900 · Water - Utilities	4,008	5,100	4,008	79%
53950 · Water - Communications				
53952 · Water - Communication Line	1,857	1,800	1,857	103%
Total 53950 · Water - Communications	1,857	1,800	1,857	103%
53999 · Water - Capital Outlay	36,505	591,687	36,505	6%
54100 · Streets - Payroll				
54101 · Salaries	56,659	54,625	56,659	104%
54102 · Health Insurance	6,956	6,150	6,956	113%
54103 · Payroll Tax Expense	4,448	4,233	4,448	105%
Total 54100 · Streets - Payroll	68,063	65,008	68,063	105%
54300 · Streets - Repairs & Maintenance				
54301 · Streets - General Maintenance	218	600	218	36%
54302 · Streets - Equipment Maintenance	1,125	1,200	1,125	94%
54307 · Streets - Street Maintenance	3,368	10,600	3,368	32%
54308 · Streets - Tree Removal/Expense	850	5,000	850	17%
Total 54300 · Streets - Repairs & Maintenance	5,561	17,400	5,561	32%
54350 · Streets - Operating Supplies	650	300	650	217%
54400 · Streets - Office Expense				
54401 · Streets - Office Supplies	138	500	138	28%
54400 · Streets - Office Expense - Other	0		0	
Total 54400 · Streets - Office Expense	138	500	138	28%
54450 · Streets - Insurance				
54451 · Streets - Liability	449	354	449	127%
54452 · Property	577	578	577	100%
54453 · Vehicle	194	180	194	108%
54454 · Worker Compensation	3,808	3,808	3,808	100%
Total 54450 · Streets - Insurance	5,028	4,920	5,028	102%
54600 · Streets - Vehicle Expense				
54601 · Streets - Fuel	3,097	3,600	3,097	86%
54602 · Streets - Vehicle Service	620	600	620	103%
54603 · Streets - Vehicle Repair	7,239	2,000	7,239	362%
Total 54600 · Streets - Vehicle Expense	10,956	6,200	10,956	177%
54700 · Streets - Utilities				
54701 · Streets - Electric	15,861	18,300	15,861	87%
54700 · Streets - Utilities - Other	0	0	0	0%

The Town of Micanopy
Profit & Loss Actual vs. Budget - 2020/2021
Year to Date

	Actual	Budget	Final Budget	% of Budget
Total 54700 · Streets - Utilities	15,861	18,300	15,861	87%
54850 · Streets - Contract Services	0	7,500	0	0%
54999 · Streets - Capital Outlays	0	0	0	0%
57300 · Parks - Repairs and Maintenance				
57301 · Parks - General Maintenance	965	300	965	322%
57302 · Parks - Equipment Maintenance	0	300	0	0%
57300 · Parks - Repairs and Maintenance - Other	0	0	0	0%
Total 57300 · Parks - Repairs and Maintenance	965	600	965	161%
57406 · Parks - Janitorial Supplies	0	0	0	0%
57500 · Parks - Special Events				
57501 · Parks - Independence Day	7,451	6,000	7,451	124%
57502 · Parks - Light Up Micanopy	1,483	1,000	1,483	148%
57504 · Parks - Halloween	190	200	190	95%
57505 · Parks - Other Event Expenses	88	2,200	88	4%
Total 57500 · Parks - Special Events	9,212	9,400	9,212	98%
57750 · Parks - Pest & Termite Control	580	300	580	193%
57900 · Parks - Utilities				
57901 · Parks - Electric	2,789	3,600	2,789	77%
Total 57900 · Parks - Utilities	2,789	3,600	2,789	77%
57999 · Parks - Capital Outlay	20,641	23,100	20,641	89%
Total Expense	916,027	1,641,644	916,027	56%
Net Income	220,703	1	220,702	22,070,300%



Town of _____
Micanopy
_____ Florida

RESOLUTION NUMBER 2021-09

A Resolution authorizing the Town of Micanopy (herein referred to as this “Governmental Unit”) to join with other local governmental units as a participant in the Florida Municipal Investment Trust for the purpose of purchasing shares of beneficial interest in the Trust; Proving for repeal of all conflicting resolutions; Providing for an effective date.

WHEREAS, Sec. 163.01, Fla. Stat., authorizes the state, or any county, municipality or political subdivision of the state, to jointly exercise any power, privilege, or authority which such governmental entities share in common and which each might exercise separately, and further provides such authority is in addition to and not in limitation of those granted by any other general, local, or special law; and

WHEREAS, by Resolutions dated the 27th day of January, 1993, the 25th day of January, 1993, and the 14th day of January, 1993, the governing bodies of the City of Bradenton, Florida, the City of Lauderhill, Florida, and the City of Palatka, Florida, respectively, found the creation of the Florida Municipal Investment Trust serves a municipal purpose and will offer diversified and professionally managed portfolios for the investment of the assets of participating municipalities and other agencies or political subdivisions in or of the state; and

WHEREAS, the authorized representatives for the City of Bradenton, Florida, the City of Lauderhill, Florida, and the City of Palatka, Florida, have executed the Agreement and Declaration of Trust on the 28th day of April, 1993, creating the Florida Municipal Investment Trust which governs the purpose, administration and operation of the Trust and its activities; and

WHEREAS, the constitutional, statutory and judicial authorities in the State of Florida authorize municipalities and other agencies or political subdivisions in or of the state to join with other municipalities and other agencies or political subdivisions in or of the state for the purpose of investing and reinvesting surplus public funds; and

WHEREAS, under the terms and provisions of the Agreement and Declaration of Trust creating the Florida Municipal Investment Trust any municipality and any other agency or political subdivision in or of the state desiring to participate in the Trust as a member must become a party to the Agreement and Declaration of Trust; and

WHEREAS, the Florida Municipal Investment Trust is an authorized investment under Section 218.415, Fla. Stat., for units of local government in Florida.

WHEREAS, it is the intent of this Governmental Unit to participate in the Florida Municipal Investment Trust as a member and become a party to the Agreement and Declaration of Trust;

NOW, THEREFORE, BE IT ORDAINED/RESOLVED BY THIS GOVERNMENTAL UNIT:

SECTION 1. This Governmental Unit finds that participation in the Florida Municipal Investment Trust, a pooled-investment program, would be in the best interest of the Governmental Unit, its officials, officers, and citizens in that such a program offers diversified and professionally managed portfolios to meet investment needs, results in economies of scale that will create greater purchasing powers and will thereby lower the cost traditionally associated with the investment of assets of the Governmental Unit.

SECTION 2. This Governmental Unit hereby expressly authorizes participation in the Florida Municipal Investment Trust as a member and will become a party to the Agreement and Declaration of Trust, as amended, which is adopted by reference with the same effect as if it had been set out verbatim in this section.

SECTION 3. This Governmental Unit is hereby expressly authorized to purchase shares of beneficial interest in the Trust from time to time with available funds, and to redeem some or all of its shares of beneficial interest from time to time as funds are needed for other purposes, subject to the terms and restrictions of the Agreement and Declaration of Trust referred to in Section 2 and the most recent Informational Statement. These actions are to be taken by the officers designated for this purpose pursuant to general or specific instructions by the governing body of this Governmental Unit.

SECTION 4. The Trustees of the Trust are designated as having official custody of this Governmental Unit's funds which are invested by the purchase of shares of beneficial interest in the Trust.

SECTION 5. This Governmental Unit specifically finds and determines the following matters:

- (a) the conditions of the agreement and the rights and responsibilities of members of the Trust are set forth in the Agreement and Declaration of Trust, as amended and in the most recent Informational Statement;
- (b) participation in the Trust shall be terminable at any time by this Governmental Unit, subject to the terms and restrictions of the Agreement and Declaration of Trust, as amended and the most recent Informational Statement;
- (c) the Agreement and Declaration of Trust, as amended, and the purchase of its shares of beneficial interest are for the purpose of investing this Governmental Unit's funds as part of a pooled-investment program with other agencies or political subdivisions in or of the state, thereby achieving economic and other advantages of pooled investments, and the powers and scope of authority delegated are set forth in the Agreement and Declaration of Trust, as amended;
- (d) it is not necessary to finance the agreement authorized herein from funds of this Governmental Unit, except through the purchase of shares of beneficial interest in the Trust;

- (e) the Trust shall be managed by a Board of Trustees as set forth in the Agreement and Declaration of Trust, as amended; and
- (f) the Board of Trustees of the Florida Municipal Investment Trust has provided for general disclosure policies of the Trust's operations and Informational Statements for the benefit of members and prospective members of the Trust so that members and prospective members are fully aware of significant investment and administrative policies, practices and restrictions of the investment portfolios of the Trust.

SECTION 6. The Governmental Unit designates and authorizes the Director of Finance (or other authorized representatives) to execute such applications and other documents as are required to invest and reinvest surplus funds of the Governmental Unit in shares of beneficial interest of the Trust's investment portfolios.

SECTION 7. The clerk of this Governmental Unit is hereby directed to furnish a certified copy of this Resolution to the Florida League of Cities.

SECTION 8. This Resolution shall take effect immediately

DULY PASSED AND ADOPTED by the Town Commission of the Town of Micanopy, Florida at a regular meeting on this 9th day of November, 2021.

ATTESTED:

Joseph L. Aufmuth, Mayor
Town of Micanopy

Sara Owen, Clerk / Town Administrator
Town of Micanopy



Town of _____
Micanopy

Florida

November 9 2021

RE: *Arbor Day Proclamation*

Mayor Aufmuth and Town Commission,

The proclamation below is in celebration of Arbor Day. As proud members of Tree City USA, we not only recognize Arbor Day with a proclamation but tree planting as well. This year the Tree Committee is planting a tree at the parking are of the Native American Heritage Preserve.



MICANOPY, SEMINOLE CHIEF

A Proclamation of the

Town of Micanopy

Arbor Day Proclamation

Whereas: in 1872, J. Sterling Morton proposed to the Nebraska board of Agriculture that a special day be set aside for the planting of trees; and

Whereas: the holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska; and

Whereas: Arbor Day is now observed throughout the nation and the world; and

Whereas: trees can reduce the erosion of our precious topsoil by wind and water, lower our heating and cooling costs, moderate the temperature, clean the air, produce oxygen, and provide habitat for wildlife; and

Whereas: trees are a renewable resource giving us paper, wood for our homes, fuel for our fires, and countless other wood products; and

Whereas: trees in our Town increase property values, enhance the economic vitality of business areas, and beautify our community; and

Whereas: trees, wherever they are planted, are a source of joy and spiritual renewal.

Now, therefore, I, Joseph Aufmuth, Mayor of the Town of Micanopy, so proclaim

November 13, 2021 as:

Arbor Day

and the Town of Micanopy urges all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands; and

I urge all citizens to plant and care for trees to gladden the heart and promote the well-being of this and future generations.

Dated this 9th day of November in the year 2021.

Mayor
Page 35

Town of Micanopy



November 9, 2021

RE: *Fence Estimates for Water Plant*

Mayor Aufmuth and Town Commission,

At the last commission meeting direction was given to obtain estimates for fence work at the water plant. Estimates to replace the dismantled section, partition off the old jail for access that does not require entering through the water plant, and replacing the existing 10 foot gate with a 12 foot swinging gate were obtained from companies that have experience with commercial fencing and are summarized below. Below are the prices quoted.

Superior Fence & Rail	\$8,203.74
12526 SW State Road 45	
Archer, FL 32618	


All Florida Enterprises	\$10,478.24
22515 W. Newberry Rd	
Newberry, FL 32669	

Ocala Fence	\$10,870.00
311 NW 11 th Place	
Ocala, FL 34476	

Based on the estimates it would be my recommendation to accept the estimate from Superior Fence & Rail for a savings of over \$2,200.

Superior Fence & Rail, Inc.

Estimate:



Chain Link Fencing

Image may not represent the style, color or grade of your order.

☒ **City of Micanopy**

6'H Commercial Galvanized Chain-Link

N/A

Features & Benefits

- Superior Chain Link Specification
- Includes Top Rail & Tension Wire
- Commercial Grade Framework

Specifications

- **Post:** 2" // 2-1/2"
- **Rail:** 1-5/8" x 21'
- **Picket:** 9 ga.

Warranty

- 15-year Limited Warranty
- 3 Year Workmanship Warranty

Choose this package ↓

MSRP

\$8,634.74

Awesome People Discount

-\$431.00

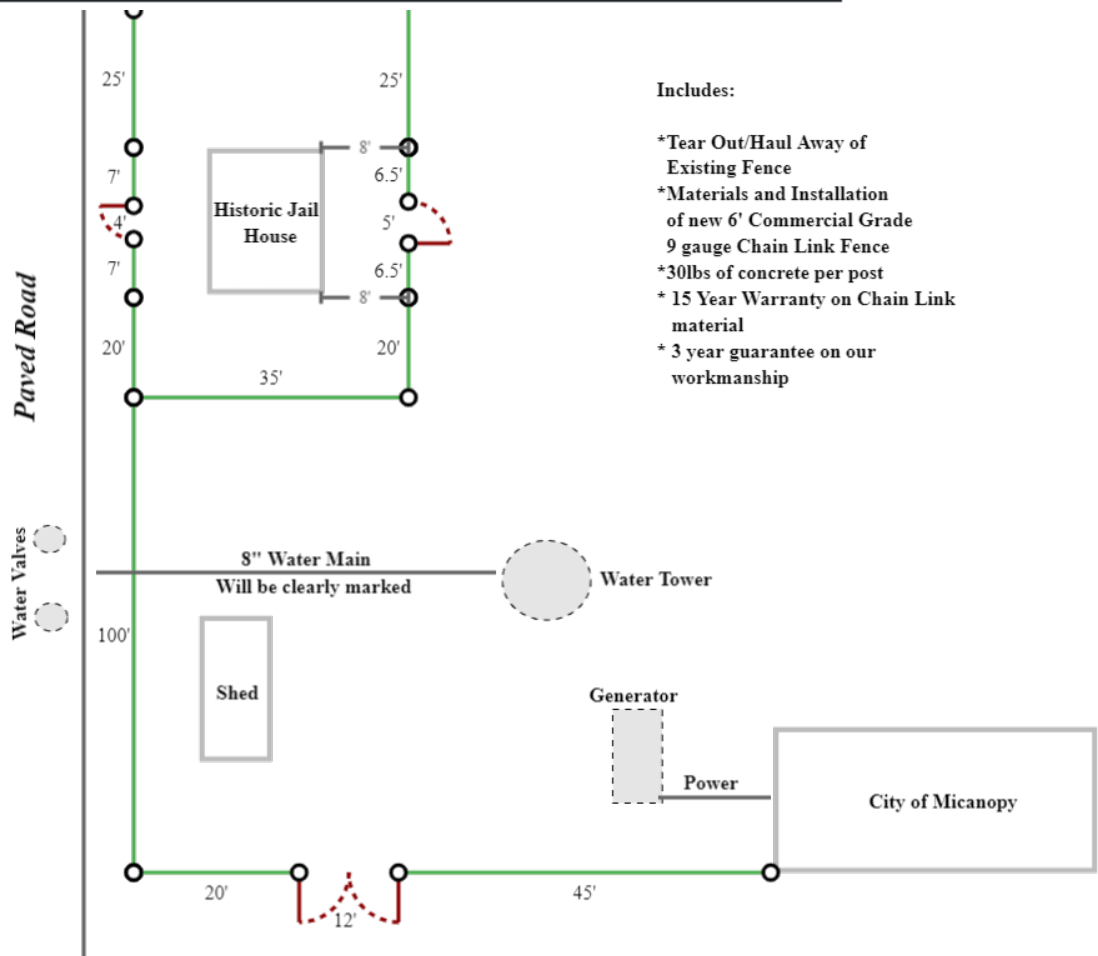
Today's Price: **City of Micanopy**

\$8,203.74

Sign Contract

Or

Contact Sales



PROPOSAL/CONTRACT

Page 1
10/28/2021

Customer Information:

Micanoply Water Tower
501 NW Seminary Ave
Micanopy, FL
townhall@micanoplytown.com

Job Information:

352-466-3121

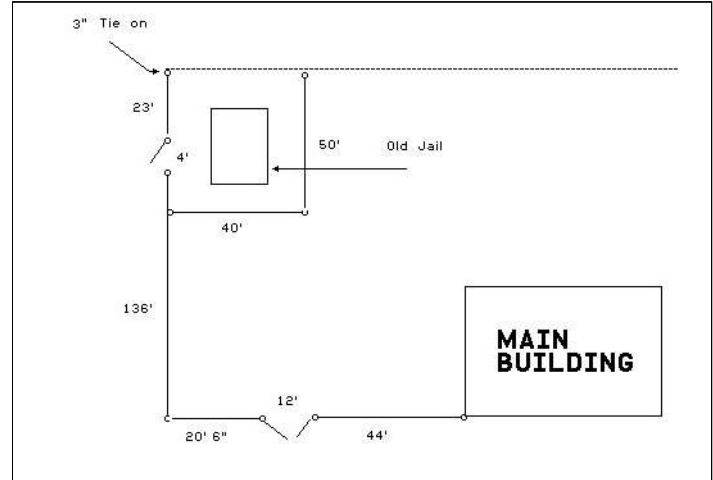
Notes:

- Remove and Dispose up to 240' of existing fence.
- Supply and Install up to to 330' of 6' COMMERCIAL 9 Ga KT Chain link Fencing including (1) 4' wide single gate and (1) 12' wide double gate.

Materials Include:

- 72" 9 GA. GAW (2" Mesh) KT CHAIN LINK FABRIC
- 1 5/8" X 21' SS40 PIPE DOM TOP RAIL
- 2 1/2" X 8' SS40 PIPE DOM TERMINAL POST
- 2" X 8' SS40 PIPE DOM LINE POST

Customer must ensure staked property boundaries or mark fence location
No site work or clearing included



ALL FLORIDA ENTERPRISES and CONTRACTOR/OWNER (Customer) enter into this Contract as of the date written above. ALL FLORIDA ENTERPRISES and Customer agree to abide by the terms and conditions herein. ALL FLORIDA ENTERPRISES agrees to provide materials and/or labor in accordance with the description above. Either party may revoke this contract by providing written notice 3 days prior to the earliest of commencement of construction, delivery of materials to the job site, or the ordering of materials on behalf of Customer. In the event that this Contract is used as an estimate, the estimate shall be valid for 3 days (unless extended by COMPANY in writing). Upon signing by both parties, the estimate becomes a valid contract, and represents the entire agreement between the parties.

The full amount of this contract along with any additional charges will become payable by Customer upon completion of all work (or if materials only, delivery of the materials to Customer) whether or not it has been invoiced. All materials will remain the property of ALL FLORIDA ENTERPRISES until all invoices pertaining to this job are paid in full. Customer agrees to pay interest of 15% APR and all debt collection costs (including reasonable attorney fees) for monies owed hereunder and paid by the due date.

Before ALL FLORIDA ENTERPRISES supplies additional materials or performs additional or changed work involving additional time or expense, Customer and ALL FLORIDA ENTERPRISES shall execute a written Change Order describing the change and the amount of, or method of determining, extra compensation.

Responsibility for compliance with local regulations and obtaining any required permits shall rest with Customer. ALL FLORIDA ENTERPRISES will assist the customer, upon request, in determining where the fence is to be erected, but under no circumstance does ALL FLORIDA ENTERPRISES assume any responsibility concerning property lines or in any way guarantee their accuracy. If property pins cannot be located it is recommended that the customer have the property surveyed. ALL FLORIDA ENTERPRISES may assume the responsibility for having underground public utilities located and marked. However, ALL FLORIDA ENTERPRISES assumes no responsibility

for unmarked sprinkler lines, or any other unmarked buried lines or objects. Customer will assume all liability for any damage caused by directing ALL FLORIDA ENTERPRISES to dig in the immediate vicinity of known utilities.

Customer expressly agrees to bear any risk of damage to, or loss of, any materials delivered or work performed by ALL FLORIDA ENTERPRISES under this Contract, regardless whether such damage or loss results from theft, misuse, fire, flood, or any other cause except the negligence of ALL FLORIDA ENTERPRISES. Customer also expressly agrees to reimburse ALL FLORIDA ENTERPRISES for any damages or costs incurred by ALL FLORIDA ENTERPRISES as a result of such damages or loss.

ALL FLORIDA ENTERPRISES shall not be liable for any damages for delays caused by acts of God, acts of Customer, acts of Customer's subcontractors, agents or suppliers, acts of public agencies, inspectors or public utilities, strikes, inclement weather, fires, inability to obtain materials from their regular sources, extra work or other contingencies unforeseen by ALL FLORIDA ENTERPRISES.

Unless otherwise specified, for a period of one year after completion of work done under this Contract, ALL FLORIDA ENTERPRISES warrants that materials supplied under this Contract are of good quality and free from material defects, that any work performed under this Contract will be performed in a workmanlike manner, and that under this warranty, ALL FLORIDA ENTERPRISES will, at its own expense and option, repair or replace defective materials and correct defective work directly attributable to the fault of ALL FLORIDA ENTERPRISES.

Approved & Accepted for Customer:

Contract Amount: \$ 10478.24
Down Payment: \$ 5239.12
Balance Due: \$ 5239.12

Customer Date

Accepted for ALL FLORIDA ENTERPRISES:

Salesperson Date



311 NW 11th Place
Ocala, FL 34475

PROPOSAL

Estimator: GRETA

CO/PO # _____

Name SARA OWEN Date 11/1/21
Address 502 NW SEMINARY Phone 352-964-3121
Email SOOWEN@Mcampidown.com

gregorylong.sales@ocalafence.com

Cell: 352-601-0859

Office: 352-274-0823

TEAR OUT ☒

6' GALV CL

340'

WOOD

STOCKADE ☐

B on B ☐

SHADOW ☐

CUSTOM ☐

VINYL

COLOR _____

HEIGHT _____

STYLE _____

CAPS _____

CHAIN LINK

COLOR GALV

HEIGHT 6'

OPTIONS _____

ALUMINUM

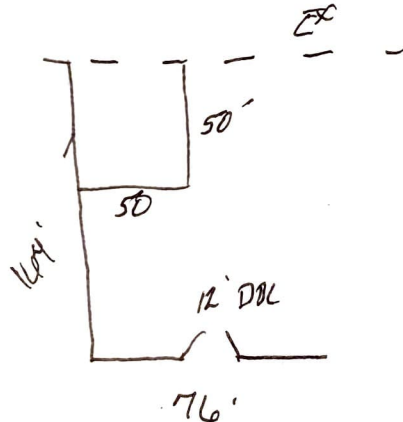
COLOR _____

HEIGHT _____

STYLE _____

Estimated install MARCH

15% Deposit due upon signing



9 GA FABRIC
HUY WALL SS40
2 1/2"
2"
1 5/8"

TOTAL

10,870.00

TEAR OUT/DISPOSE \$600.00

Authorized Signature _____

Date _____

Any balances over twenty (20) days from invoice date will incur a late fee of 1.5% per month. If applicable law requires a lesser charge, the maximum allowable charge under such law will apply. Customer will also be responsible to pay reasonable attorney's fees and other costs incurred in collection. Any alteration or deviation from above involving extra costs or anything that is hidden from view and becomes part of the job also involving extra costs will be added to the material and services total. Due to tendencies of pressure treated lumber, Ocala Fence implies no warranty other than that from the manufacturer. Ocala Fence is not responsible for any damaged irrigation or water lines not marked or located prior to digging. Any requests to repair will be subject to additional charges. **Ocala Fence reserves the right to change or alter the schedule at any time without prior notice.** This proposal subject to acceptance within 10 days and is void thereafter at the option of Ocala Fence. Cancellation or termination of contract after 3 days will result in a 15% cancellation fee. ACCORDING TO FLORIDA'S CONSTRUCTION LIEN LAW (SECTIONS 713.001-713.37, FLORIDA STATUTES), THOSE WHO WORK ON YOUR PROPERTY OR PROVIDE MATERIALS AND SERVICES AND ARE NOT PAID IN FULL HAVE A RIGHT TO ENFORCE THEIR CLAIM FOR PAYMENT AGAINST YOUR PROPERTY. THIS CLAIM IS KNOWN AS A CONSTRUCTION